

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended The Full Meeting of Rotherfield Peppard Parish Council held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard on Monday 10th April 2017.

Attendees	Simon Crouch (Chair) (SC), Tony Rancombe (TR), Fiona Berry (FB), Joe Berger (JB), Veronica Treacher (VT), Valerie Ross (VR), Jeni Wood (JW), Joanne Askin (Clerk) (JA).
Item	
	Open forum: No Members of the public present
1.	Apologies: None
2.	Declarations: None
3.	Minutes: The minutes of the meeting held on Monday 13 th March 2017 were approved as a true and correct record of the meeting
4.	<p><u>Matters relating to Oxfordshire County Council:</u></p> <p>Report circulated from County Councillor Bartholomew. Cllr Bartholomew updated on Fix my street references still outstanding.</p> <p>The overgrown Shrubbery ref no. 768921. The Householders have all now been written to and asked to take action by Middle of April. Clerk to report if this has not occurred and Cllr Bartholomew will organise the action of the work required and the subsequent invoicing to the householders.</p> <p>The issue of the Fence on the new Stoke Row Road development blocking the view of the road and causing issues for road users was voiced and as does not comply to planning it has been passed back to district.</p> <p>The remaining Fix my street is being reviewed as a priority.</p> <p>On Thursday 16th March Cllr Bartholomew reviewed the draft report on the 3rd Reading Bridge. There are superficial errors in the report and there is no detailed feedback. Early indications are that traffic on B481 is going to increase and the Henley Bridge will have slightly less traffic. There will be an update at the next meeting.</p> <p>Caversham Quarry (Sand and Gravel quarry) is poised to commence soil stripping and extraction this year. There will be a new turn off on A4155 between Flowing Spring PH and Henley, this is paid for by the operator Tarmac, and will be screened with trees. There will be a public information day in the next couple of months.</p> <p>Also on the A4155 there is a high level of concern of subsidence and part of the road has been coned off whilst investigations are carried out.</p> <p>A discussion about the filthy road signs around the village and area took place. Cllr Bartholomew informed the councillors that there were 4,000miles of road signs in Oxfordshire and the sign cleaning budget had been cut many years ago. Concerned individuals can action signs themselves but there is no central budget now.</p> <p>Cllr Crouch wished all candidates well in the upcoming election.</p>
5.	<p><u>Matter relating to South Oxfordshire District Council:</u></p> <p>District Councillor Nimmo Smith announced there was a £5000 within his area which he could spend within his parishes, the rationale of how it should be spent are still being worked on but he is hoping it can benefit all parishes within his area and he would like to match fund a project. Once criteria has been agreed Cllr Nimmo Smith will advise the clerk how to apply.</p> <p>Cllr Nimmo Smith advised that Planning applications, on the whole, are at exceptionally high levels and remaining high. SODC are employing more planning officers but wanted to ensure the parish council that there had been more 'kickback' from the planning committee.</p> <p>Cllr Nimmo Smith also spoke about the unitary proposal. The bid was submitted at the end of March to the Secretary of state. The suggested date the response from the Secretary of State will be beginning of June. The proposed date for the rollout would be 2019 to ensure it takes place prior to the general election in 2020.</p>
6.	<p><u>Unitary Response:</u></p> <p>Chair amended the running of the meeting to discuss Unitary response as it had been discussed with Cllr Nimmo Smith. There was a discussion that the proposal was vague and at a high level so unsure of how RPPC should respond, however all agreed that RPPC needed further information on the proposed cost savings, resource allocation, and the accountability to the parish. RPPC also wants to ensure rural communities are looked after. Cllr Crouch proposed he draft the unitary draft response into a letter and send it to Cllr Bartholomew.</p> <p><i>Proposed SC, Seconded TR, In Favour, All excluding VT</i></p>

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7.	<p><u>Village Cleaner update:</u> It was agreed that we should send a letter to our previous cleaner after seeking advice with a view to tidying up the relationship. It was agreed we look at moving MW to a permanent contract, as we can run 2 permanent contracts at any stage. It was agreed to offer MW the contract for the Pavilion cleaning from May 1st in addition to his current role as IH has retired. The Council would like to thank Ian Halliday for all of his help by stepping in and cleaning and maintaining the pavilion. Clerk informed the Council that the Pavilion could get a full set of bins for the pavilion for use for Parish meetings. It was agreed we should proceed with this. Clerk also informed the council that a fortnightly collection additional bin at MW house would cost £378 annually and this would be of benefit to the whole parish. Chair proposed the above steps were accepted <i>Proposed SC, Seconded FB, In favour unanimous</i></p>
8.	<p><u>Finance:</u> It was proposed that after the Finance committee meeting that Cllr Berger will become Finance Chair. <i>Proposed SC, Seconded JW, In favour, Unanimous</i> An update of the Charity accounts 2016/17 was made. There was a question about the lack of spending and when RPPC pay for some items it should be reimbursed to the RPPC accounts. Clerk to investigate. An update on the RPPC accounts 2016/17 at a high level was discussed but the councillors wanted full detail as they were all responsible. JB to provide the full spreadsheet at the next meeting.</p>
9.	<p><u>Planning</u> Cllr Berry proposed to change the monthly meeting date from Saturday to Monday, as Cllr Cotton had left and to ensure quorum it was best to move it to a day and time acceptable to most. The next planning meeting will take place on Monday 15th May 2017 at 6.30-7.30pm. Ongoing it would be the 3rd Monday of the month. Clerk to amend the dates on the website and diary. Clerk to book the pavilion. Any planning items in between would continue to be delegated. <i>Proposal SC, Seconded FB, In favour, Unanimous</i> A proposal that Jeni Wood should join the planning team was accepted <i>Proposal SC, Seconded FB, In favour, Unanimous</i></p>
10.	<p><u>Parish Council Noticeboard – Top Common:</u> Cllr Wood is reviewing quotes by a local carpenter and a sponsorship route. To be updated at the next meeting.</p>
11.	<p><u>APM Update:</u> Cllr Crouch showed the Councillors a draft agenda. The guest speaker will talk about the history of the commons, both Kingwood and Peppard. A Flyer to go up on the door of the PWMH door to advise of the change of date. Cllr Crouch to forward a firm agenda to circulate on noticeboards and the village email.</p>
12.	<p><u>Death of Michael Bowles:</u> Sadly Michael Bowles died and RPPC would like to thank Viv Mitchell for attending and purchasing flowers on behalf of RPPC</p>
13.	<p><u>Expenditure:</u> (a) Expenditure for April 2017 including the tree felling invoice passed on by Tony Rancombe were agreed. <i>Proposed JW, Seconded VT, In favour unanimous</i> (b) On-line signatories for April 2017 were agreed as Cllr Crouch and Cllr Ross.</p>
14.	<p><u>Matters for future meetings:</u> The anniversary of 1918 is being marked by the PWMH with a tea-party on Wednesday 7th November. It will be invitation only. TR to speak to Nick Launders about any other events. Traffic parking and bins at Shiplake bottom is causing problems again. VT and SC agreed to speak with the police to try and get the matter resolved.</p>
15.	<p><u>Correspondence:</u></p>

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	<ul style="list-style-type: none">(a) John Wilesmith emailed details of a fall he suffered on the pavement on Stoke Row Road. SODC have subsequently tidied this area.(b) (b) OCC are planning a deep cleanse in the village at the end of April. Clerk has highlighted to them the priority areas which includes the details about pavements on Peppard Hill which Trish Rockell has written to the clerk about.(c) There has been an update from SODC about Community Infrastructure Levy update. If RPPC are affected RPPC will receive payment at the end of April.
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Meeting finished at 9.40pm.