

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members were summoned to attend The Full Meeting of Rotherfield Peppard Parish Council held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard on Monday 10th July.

Attendees	Cllr Crouch, Cllr Rancombe, Cllr Treacher, Cllr Berry, Cllr Rowland, Cllr Ross, Cllr Berger, Cllr Bartholomew. Clerk JA. Press CM
	Open forum: None.
1	Apologies: Cllr Wood, Cllr Nimmo-Smith
2	Declarations: None.
3	Minutes: The minutes of the Council Meeting held on Monday 12 th June were approved as a true and correct record of the meeting <i>Proposed SC, Secoded TR, In Favour 4 with 2 abstentions for not receiving it.</i>
4	Agenda altered due to lateness of arrival of Cllr Bartholomew 7. Broadband Meeting update: Cllr Crouch gave an update. J. Wildesmith, T.Cotton and Cllr Crouch attended a meeting in June as they had been advised that BBFO were reporting a slippage in the completion of Broadband to the village until Feb 2018. This was challenged and amended to December 2017. There is a survey and planning permission for the boxes required, which is in hand. BBFO are gaining approval from landowners to locate these boxes. Progress is good for December 2017.
5	8. Pavilion and P.I.C. update: Cllr Crouch updated all councillors. The Henley Standard reported that the roof and changing areas need urgent renovations and there would be a committee set up to manage this. Both this article and a village email asked for 2 parishioners to form part of that committee as independent members. It was agreed that there would be a meeting in July with 3 people to kickstart the project and look at the next steps. Gerry Bacon, who will sit as a representative of the Cricket club is investigating grant options via sports entities. This is hoping to form 50% of the total spend, the remaining 50% is proposed to be covered from Council grants which Cllr Rancombe and Cllr Crouch are investigating. There was a discussion about whether the trustee board of the SPF (Sports Pavilion and field) should operate this, rather than a separate P.I.C. (Pavilion improvement committee) but it was agreed that there are 2 main functions <ol style="list-style-type: none"> 1) P.I.C. should look at improvements and the future of the Pavilion to ensure the asset remains, however they recommend to the council any actions to be agreed. This would include plans, costs, funding, viewing other projects. 2) SPF Trustee committee would look after the day to day operations, including bookings, ongoing maintenance. Cllr Crouch is happy to be on both committees. The clerk received correspondence that there was a blocked drain in the shower room, SC and JA to investigate and arrange repair. Cllr Crouch to update the responsibilities list of councillor responsibilities and circulate over the summer break.
6	4. Matters relating to Oxfordshire County Council: Cllr Bartholomew escalated the poor broadband, in particular in the Kingwood area, of the village and agreed with the earlier broadband agenda point that it would be completed in December 2017. Cllr Crouch thanked him for his assistance. A4155 - Schedule of work has been moved to August and confirmed there would be a 2 month closure on the road. Cllr Bartholomew will confirm a start date once known. He updated the Cllrs on the 3 rd Reading bridge, he is reading the strategic report but this still has not been fully reviewed by the steering group and OCC. The steering group will meet again in September but this will miss another funding deadline. The approximate cost is £109M but that is solely the bridge with no allocation of funds for the relief measures. Cllr Crouch proposed he draft a letter to the Henley Standard, Cllr Rancombe will forward an earlier draft to show support for Cllr Bartholomew. Cllr Bartholomew reported good news about Chiltern Edge School. It was confirmed that the officer report will be a recommendation that the new board and headmistress will have green shots by October 2017, and are therefore confident that the school will

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	<p>be endorsed by the cabinet and therefore the school will be given some much needed breathing space. Sponsorship decisions are now being actively looked at and it is looking positive. There was a discussion on whether becoming an academy was the best option but both Cllr Berry and Cllr Treacher agreed it could be better to share resources and management.</p> <p>Cllr Ross asked about the work starting opposite the herb farm (B481) and Cllr Bartholomew confirmed it was a shared use cycle/footpath</p> <p>With the increase in Flytipping, Cllr Rancombe asked if there was a site to get rid of paint, Cllr Bartholomew confirmed the county did not take Paint, plasterboard or asbestos, and to dispose of paint, sand could be added to turn it from a liquid to a solid.</p> <p>He also updated the Cllrs on Biffa and waste collections, and advised that there would be new trucks in September so the recent late collections would be on-time from September.</p> <p>There had been a report about possible unapproved development of Manor Farm (barn within the grounds with people living there). This has been referred to enforcement who are investigating.</p>
7	<p><u>5. Fix my street update:</u> <u>Outstanding:</u> Cllr Bartholomew updated the Fix my Street problems. <u>Completed reference no's</u> Ref. 768921 – Overgrown trees on Gravel hill affecting traffic flow Ref. 792897 - Flooding along B481 near bolts cross <u>Outstanding</u> Ref. 778668 – Non Secure Manhole cover on Peppard Hill – was reviewed and repaired. The clerk advised this was still an ongoing issue as it hadn't been secured properly and would re-raise it on Fix my street. Ref. No ref no. – Mud and debris on road/ Pavement - Peppard Hill – Clerk to re-raise this to gain a reference no. Cllr Bartholomew advised that the potholes outside Manor Farm had been marked and would be repaired shortly. White marks have to be repaired in 28days and Red marks in 24hours. Some of the councillors advised there was potholes in Sally's Gap. Clerk to mark on Fix my street. Ref. 778130 – Overgrown vegetation Stoke row road – Dove Lane exit and Ref. 794923/794922 – Overgrown vegetation Stoke row road – Wyfold lane exit Cllr Bartholomew indicated there was uncertainty of the land ownership and Cllr Bartholomew to escalate. Cllr Crouch thanked him for Cllr Bartholomew's escalation and agreed it was good that there was progress being made.</p>
8	<p><u>6. Matter relating to South Oxfordshire District Council: (15mins)</u> Received apologies from District Councillor Nimmo Smith.</p>
9	<p><u>Community grant:</u> The deadline for the community grant is September. Discussion followed of a replacement noticeboard, Flagpole, golf course dog bins but no decisions were made. Clerk to ask on Village email for parishioners views before deciding on 11th September meeting.</p>
10.	<p><u>Conservators update:</u> Councillor Rancombe updated the councillors on the NDCC. The first cut on top common has been completed however there are strips of land left as Mr D'Ayala has injured his leg. Stoke Row Hedges, Ester Carlings lane and Carlings Orchard have also been done. The Conservators are talking to the Chiltern society to become the Kingwood Common Conservation group, this gives the Chiltern society a chance to re-establish themselves and gives NDCC an army of volunteers and resources. There is a tentative date of a kick off meeting on 1st November.</p>

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	Cllr Treacher suggested adding this into the Peppard news to advertise the change. Cllr Rowland asked about the plans for the woods past Lime Avenue towards Stoke Row as there are a number of dead trees which could fall onto the road.
11	Flytipping: Cllr Rancombe took pictures of the latest flytipping as it was such an eyesore, the clerk read out the response from the Environmental Health Officer which suggests they are planning on prosecuting. Cllr Rancombe is to draft a letter to Peppard news to highlight the ongoing issue in an attempt to discourage people from flytipping.
12	Expenditure: Clerk was asked how often RPPC pays a service charge to the bank. Clerk to report back. July expenditure was approved with signatories agreed as Cllr Crouch and Cllr Berry. August expenditure was approved with signatories agreed as Cllr Crouch and Cllr Rancombe.
13	Matters for future meetings: None
14	Correspondence: Advertisement of new councillor role signed off to use on website and village email.

Meeting finished at 9:40pm.

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