

**ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING AGENDA**

Council members are hereby summoned to attend The Full Meeting of Rotherfield Peppard Parish Council which will be held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard on Monday 12th March 2018 at 7.30pm, when the following business will be considered and transacted.

Time	Item																				
7:30	<b>Open forum:</b> Members of the public may ask questions or make a short statement to the Council including: <u>Chiltern Society: Mr Matthew Davis</u> An introduction to the joint venture between the Chiltern Society and NDCC.																				
7:45	<b>1.Apologies:</b> To receive apologies for absence.																				
7:47	<b>2. Declarations:</b> To receive any declarations of pecuniary interest from Members.																				
7:50	<b>3. Minutes:</b> To discuss, and amend, if necessary, the Minutes of the Council Meeting held on 12/2/18 and thereafter approve as a true and correct record of the meeting. (Appendix1)																				
7:55	<b>4. Matters relating to Oxfordshire County Council: (15mins)</b> To receive a report from County Councillor Bartholomew. (a) Update from RPPC on No.25 Bus																				
8:10	<b>5. Fix my street update:</b> <b>Outstanding:</b> <table border="1" data-bbox="354 797 1385 1420"> <thead> <tr> <th>Ref no.</th> <th>Location</th> <th>Description</th> <th>Update</th> </tr> </thead> <tbody> <tr> <td>806734 13/9/17</td> <td>Okavango</td> <td>Flooding and Drainage</td> <td>Action Scheduled – 9/11/17. Drains scheduled for cleaning and awaiting an answer from OCC Drainage team about a new soakaway – FMS response of CLOSED</td> </tr> <tr> <td>811951 24/10/17</td> <td>Shiplake Bottom</td> <td>Drains blocked – Potential winter hazard</td> <td>Action to be fixed - 21/11/17 – FMS response of CLOSED</td> </tr> <tr> <td>824376 19/1/18</td> <td>Stoke Row Road</td> <td>Mud and Debris on pavement in same location as parishioner slipped last year</td> <td>No Information on site as off 6/2/18 Response from email to Cllr Bartholomew 24/2/18</td> </tr> <tr> <td>829333 6/2/18</td> <td>Peppard Hill</td> <td>Mud being pushed onto Pavement by vehicles making it narrow and impassable again</td> <td>No Update on FMS. OCC/SODC need to confirm responsibility to fix.</td> </tr> </tbody> </table>	Ref no.	Location	Description	Update	806734 13/9/17	Okavango	Flooding and Drainage	Action Scheduled – 9/11/17. Drains scheduled for cleaning and awaiting an answer from OCC Drainage team about a new soakaway – FMS response of CLOSED	811951 24/10/17	Shiplake Bottom	Drains blocked – Potential winter hazard	Action to be fixed - 21/11/17 – FMS response of CLOSED	824376 19/1/18	Stoke Row Road	Mud and Debris on pavement in same location as parishioner slipped last year	No Information on site as off 6/2/18 Response from email to Cllr Bartholomew 24/2/18	829333 6/2/18	Peppard Hill	Mud being pushed onto Pavement by vehicles making it narrow and impassable again	No Update on FMS. OCC/SODC need to confirm responsibility to fix.
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8:15	<b>6. Matter relating to South Oxfordshire District Council: (15mins)</b> To receive a report from District Councillor Nimmo Smith (a) Oxfordshire Comet Bus Service – Further information required on costs and set up. Potential to utilise a service on a Thursday to and from Henley.																				
8:30	<b>7. APM – Update</b> Alison Barraclough tbc as the guest speaker																				
8:35	<b>8. Carling Orchard 2018 arrangements:</b> (a) Update from Cllr Rancombe on Carlings Orchard for 2018. Pre-Approved annual cost of £1,500. (b) To discuss a request made by a parishioner to purchase a small triangle of land on Carling Orchard to improve the rear garden. Proposal to include a non-building clause and no access to Wyfold Lane.																				
8:40	<b>9. Standing Order amends</b> Clerk to present, discuss and agree the standing orders in Appendix 3.																				
9:10	<b>10. Car Parking in Shiplake Bottom</b> Cllr Crouch to update on his correspondence with WPC Taylor relating to using previous leaflet flyers to reduce problem parking issues within Shiplake Bottom.																				

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9:15	<p><b><u>11. Spring Clean</u></b>                  Cllr Wood to update on Correspondence to Peppard Primary School.                  Cllr Wood to update plans for the annual Spring clean and agree dates.                  Clerk to confirm dates to SODC Waste team to ensure equipment and an additional rubbish collection can be made available.</p>																				
9:20	<p><b><u>12. Beating the Bounds – Rogation Sunday 6<sup>th</sup> May</u></b>                  Clerk has asked Mr Brooker to coordinate.                  To agree the representation from the Council so Clerk can liaise with Mr Brooker                  Clerk has agreed to publicise the event on Village Email, Website and Noticeboards.</p>																				
9:25	<p><b><u>13. Update on Pavilion improvement programme</u></b>                  Application no. P18/S0567/FUL has been submitted                  Next action – Apply for grants: SODC (SJC)</p> <ul style="list-style-type: none"> <li>(a) Update on the VAT letter and actions required.</li> <li>(b) To approve commencement of the Architect's Stage 4 Services (Technical Design, £5700), and QS Services (Final Cost Plan, £500).</li> <li>(c) Updating and discussion on the proposed new lease agreement with Peppard Stoke Row Cricket Club.</li> <li>(d) To approve the expenditure of legal fees for external review of the proposed new lease agreement with Peppard Stoke Row Cricket Club (proposed law firm and estimated fee to be advised).</li> </ul>																				
9:30	<p><b><u>14. Top Common Noticeboard</u></b>                  SODC have allocated Grant Money.                  Cllr Wood to order the Noticeboard for Top Common                  Clerk to ask J Hallett to quote for installation.</p>																				
9:35	<p><b><u>15. NDCC update on Network rail Funding</u></b>                  Cllr Rancombe to update Councillors</p>																				
9:40	<p><b><u>16. Centenary events</u></b>                  Nick Launders has confirmed there will be events to mark November 2018 however the Revellers are working on the Royal Wedding celebrations.</p>																				
9:45	<p><b><u>17. Expenditure:</u></b>                  Clerk to ensure all councillors are on the online banking system, including update from Cllr Treacher about updated Unity Trust online password.                  To agree on-line signatories for March                  To agree Councillor allowances to be paid to the elected Officers Cllr Crouch and Cllr Treacher.                  To agree Grant monies can be released so Clerk can make payments:</p> <table border="1" style="width: 100%;"> <thead> <tr> <th>Beneficiary</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Tennis Club</td> <td>£250</td> </tr> <tr> <td>All Saints</td> <td>£1,050</td> </tr> <tr> <td>NDCC</td> <td>£1,300</td> </tr> <tr> <td>Peppard News</td> <td>£250</td> </tr> <tr> <td>Club SC</td> <td>£250</td> </tr> <tr> <td>Rapid Response Ambulance</td> <td>£100</td> </tr> <tr> <td>FISH</td> <td>£300</td> </tr> <tr> <td>Sue Ryder</td> <td>£300</td> </tr> <tr> <td>PRIN</td> <td>£300</td> </tr> </tbody> </table>	Beneficiary	Amount	Tennis Club	£250	All Saints	£1,050	NDCC	£1,300	Peppard News	£250	Club SC	£250	Rapid Response Ambulance	£100	FISH	£300	Sue Ryder	£300	PRIN	£300
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9:55	<p><b><u>18. Chair Update and Correspondence:</u></b></p>																				
10:00	<p><b><u>19. Matters for future meetings:</u></b></p>																				

Meeting scheduled to finish at 10:05pm. Meeting timings are approximate. Please note that paper copies of the agenda will be available at the meeting – all other papers will only be available on the website.

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