

**ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES**  
**The Full Meeting of Rotherfield Peppard Parish Council which was held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard on Monday 13<sup>th</sup> March 2017 at 7:30 pm.**

Attendees	Cllr Rancombe (TR), Cllr Cotton (TC), Cllr Mitchell (VM), Cllr Ross (VR), Cllr Bartholomew (DB), Mr McLoughlin (Press), Clerk (JA)
Item	
	<b>Open forum:</b> No Members of the public present.
1.	<b>Apologies:</b> Received from Cllr Crouch, Cllr Treacher, Cllr Berry, Cllr Wood, Cllr Berger, and Cllr Nimmo Smith.
2.	<b>Declarations:</b> None.
3.	<b>Minutes:</b> The minutes of the meeting held on Monday 13 <sup>th</sup> February 2017 were approved as a true and correct record of the meeting. <i>Proposed TR, Seconded TC</i>
4.	<p><b>Matters relating to Oxfordshire County Council:</b></p> <p>Report circulated from County Councillor Bartholomew. Cllr Bartholomew spoke about the unitary council and answered questions and queries raised.</p> <p>It is proposed that there will be 15-20 area boards based around market towns, these boards will have real decision making power and will have local knowledge, with local accountability. Due to the irregularities of highways being a county division and planning being a district division it will tighten planning decisions and ease frustrations. Staffing and resources need to be developed but a parish council would have a representation on the board.</p> <p>TC raised a concern that if the area boards are to be built around market towns, then the priorities for Henley-on-Thames and Rotherfield Peppard, as a rural village, will differ. DB knows the difference and wants to differentiate between the urban mindset and rural mindset. Rural aspects are close and important to Rotherfield Peppard.</p> <p>The proposal is further detailed <a href="http://www.better-oxfordshire.org">www.better-oxfordshire.org</a></p> <p>DB is to ask again about the overhanging shrubbery on the B481.</p> <p>Breaches of traffic at the Dog has been referred to the district council for enforcement if required</p> <p>DB will report at the next meeting about the 3<sup>rd</sup> bridge/ traffic modelling study. DB is to meet an officer to go through the draft report on Thursday 16<sup>th</sup> March, he will report at next meeting unless there is anything urgent where he will communicate via email to the clerk.</p> <p>JA needs to report on 'fix my street' the overgrowth on Peppard Hill pavement</p>
5.	<p><b>Matter relating to South Oxfordshire District Council:</b></p> <p>Apologies received from District Councillor Nimmo Smith so no report received.</p>
6.	<p><b>APM</b></p> <p>The date of this meeting will be Saturday 29<sup>th</sup> April at 10am in PWMH. The guest speaker is confirmed as Dr Mark Page. Clerk to purchase Coffee, tea, sugar, milk, and biscuits and confirmed there are plates, cups and kettles/urns at the venue.</p> <p>TC &amp; VR are to ask at their film night about a person who could offer a projector as the person used last year has a prior appointment.</p> <p>It was discussed that the Clerk would put a note onto the PWMH on the 22<sup>nd</sup> to apologise and advertise the new date and create signs for the village noticeboards.</p> <p>VM spoke about "Next door" which is another social interaction group and has agreed to advertise the Village email distribution list for any parishioners who are not aware of it to try and capture more of the parishioners.</p>
7.	<p><b>Parish tour</b></p> <p>'The Tour of the Parish' will take place on Tuesday 18<sup>th</sup> April</p> <p>Clerk to liaise with Cllr Wood to gain a start time. VM expressed a desire to join the tour.</p>
8.	<p><b>Proposal for the Village to commemorate the 100yr anniversary of 1918</b></p> <p>The proposal to commemorate the 100yr anniversary was agreed in principle however more detail is required. TC suggested planting a tree. VR to discuss with PWMH, TR is to chat with Nick Launders to see if there is a theme or further ideas. JA to carry forward onto future agenda.</p>

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9.	<p><b><u>Unitary Proposals from SODC</u></b>  After discussion from Cllr Bartholomew for the Consultation RPPC feedback needs to ensure the focus that RPPC needs and wants. RPPC would like to further understand the ramifications for planning accountability and rural concerns.</p>
10.	<p><b><u>Cllr Cotton farewell</u></b>  Cllr Cotton tendered his resignation. His leaving drinks will be held on Wed 17<sup>th</sup> May at the Unicorn. Clerk to book a table. All Councillors and Clerk are welcome. Clerk to extend the invite to Cllr Bartholomew and Cllr Nimmo-Smith. Cllr Crouch to send an invitation.  RPPC would like to give great thanks to Cllr Cotton, whose has put in sterling work and efforts throughout his 8years. He has been a fountain of knowledge and the Council has great appreciation of Cllr Cotton's service.</p>
11.	<p><b><u>Village Cleaner update:</u></b>  There is no update from Biffa so Clerk to chase and carry forward to next meeting. Clerk to chase WPC Taylor to gain an installation date for the CCTV.</p>
12.	<p><b><u>Great British Spring Clean – Saturday 4<sup>th</sup> March 2017.</u></b>  A huge thank you to the people who volunteered their time and efforts for the Rotherfield Peppard 'Great British Spring clean', Forty plus bags were collected as well as car debris and a large piece of chipboard, a team of 24+ separated off in different directions seeking out litter. Although less rubbish was collected this year, it was agreed it was a worthwhile thing to do.</p>
13.	<p><b><u>Parish Noticeboard</u></b>  It was agreed that we need a new Parish noticeboard however there was opposition to the costs involved. Cllr Wood to look at a grant and gain a further quote. Postponed to the next meeting.</p>
14.	<p><b><u>Charity accounts</u></b>  Clerk to provide an update of charity accounts for year end 2016/17at the next meeting</p>
15.	<p><b><u>Expenditure:</u></b>  Expenditure for March 2017 was agreed.  On-line signatories for March 2017 were agreed as Cllr Cotton and Cllr Rancombe. However they would like to see invoices to back up the signature. Clerk to provide via email.  It was agreed that the Clerk could request signatures on Unity Trust bank form and Clerk to gain all councillors not at the meeting. All councillors present filled the form in.  <i>Proposed TC, Seconded TR</i></p>
16.	<p><b><u>Matters for future meetings:</u></b>  None</p>
17.	<p><b><u>Correspondence:</u></b>  It was proposed that RPPC fund 3 dog bins (at a cost of £110 +Vat each) at the Golf Course as they did not want to jeopardise the Permitted Use Footpaths for the village. After 3 months they would like feedback from Lee Rawlins of their useage and whether it has been received positively. These are only to be placed on footpaths and this is not viewed as a long-term commitment from the council.  This covers the first phase of the Golf course coverage. Further requirements are to be discussed. It is understood that the golf course management will (a) empty the bins and (b) maintain them. <i>Proposed TR, Seconded VR</i></p>

Meeting finished at 9:10pm.

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