

ROTHERFIELD PEPPARD SPORTS PAVILION AND FIELD TRUSTEE: MEETING MINUTES
Council members attended The Meeting of SPF TRUSTEE which was held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard on Monday 13th November 2017 at 7.00pm.

Attendees	Cllr Crouch (SC), Cllr Rancombe (TR), Cllr Wood (JW), Cllr Treacher (VT), Cllr Rowland (SR)
7.00	Open forum: Mr Dominic Hall sat in the open forum to observe
1.	Apologies: Cllr Berger. Cllr Crouch informed the meeting that we had received Cllr Berry's resignation with immediate effect. Cllr Crouch spoke about Cllr Berry being a great force on the council for the last 7yrs and that she had such passion and knowledge for planning. It is a great shame for planning and the council that she has decided to move on, but we would like to thank both her and Cllr Ross for everything they have done.
2.	Declarations: None
3.	Minutes: The Minutes of the last SPF Trustee Meeting held on Monday 9 th October were approved as a true and correct record of the meeting <i>Proposal SC, Seconded TR, In favour 4 with 1 abstention.</i>
4.	<p>P.I.C. Update</p> <p>(i) There was much discussion on approving the draft EGM minutes (held on 27/10/17) as a true and correct recording of the meeting. It was agreed that as the EGM was a full council EGM rather than a trustee EGM, that these should be agreed in the next Full Council meeting however as no-one had raised this prior to this meeting and the agenda items following needed 4(i) agreed, it was agreed that this would be discussed and re-approved in the next Full Council meeting.</p> <p>Cllr Rowland wanted the reasons for the set-up of the charity to be included rather than just the minute point that it was proposed as being defocused. It was agreed that the charity was initially set up to avoid rates charges, and therefore there is no need to continue as a charity because the rates and council tax rules have changed. It was agreed that Cllr Berger needs to investigate the changes from the original set up to ensure there are no requirements that still need meeting.</p> <p>Cllr Treacher is concerned that the P.I.C team is appointed and is not democratic and that Parish money is being spend without Parishioner consultation, this was discussed and Cllr Treacher was advised that until professional services are contracted and there is a plan to move forward, that consultation outside of the APM was unnecessary as there were no firm plans. On the 10th July 2017, minute point 10, there was an agreement to set up a group which needed to comprise of 2 Councillors, 2 Cricket Club members and 2 Independent members and the independent positions had been advertised by the Clerk on Village email and on the website.</p> <p>Cllr Rancombe advised he objected to the minutes, whilst he understood that the Clerk had made the animated and lively discussions into succinct minutes, he felt this had resulted in an approach which omitted the history and therefore became one-sided and not a true reflection. He was concerned the minutes showed the P.I.C as being not very effective. It was proposed that the Clerk added in a paragraph “Councillor Rancombe expressed in concern that points had been raised and discussed historically and in other documentation which had been omitted from the minutes to keep them concise” With the inclusion of the paragraph it was proposed the minutes of the EGM were agreed. <i>Proposal Cllr Crouch, Seconded Cllr Wood, In favour 4 with 1 abstention.</i></p> <p>(ii) The Terms of reference for PIC team were discussed. Clerk advised that the financial empowerment needed to state this was Clerks discretion, as the P.I.C were unable to approve expenditure.</p>

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	<p>Cllr Treacher voiced her concerns that the project felt rushed and there was a need for public consultation. Cllr Rancombe stated that there had been public consultation at the APM and once there was an agreed plan and associated visual we would have a public consultation. Cllr Wood stated that the “rush” felt was because in order to apply for sponsorship grants, outline planning permission would be required. The Terms of Reference for the P.I.C were approved. <i>Proposal Cllr Crouch, Seconded Cllr Wood. In Favour 4 with 1 abstention</i></p> <p>(iii) Due to timings the proposal to discuss and agree to sell the investment units that are held by the trustee in preparation for part of the Architect fees would be discussed in December Trustee meeting.</p> <p>(iv) There was a Proposal to approve a letter to send and appoint the Architect, and as previously agreed to spend £6,500 to cover pre-planning and stages 1&2. <i>Proposal Cllr Crouch, Seconded Cllr Rowland. In Favour 4 with 1 abstention.</i></p>
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Meeting finished at 7.56pm.

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