

**ROTHERFIELD PEPPARD SPORTS PAVILION AND FIELD TRUSTEE: MEETING MINUTES**  
**Council members attended The Meeting of SPF TRUSTEE which was held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard on Monday 4th December 2017 at 7.00pm.**

Attendees:	Cllr Crouch (SC), Cllr Rancombe (TR), Cllr Berger (JB), Cllr Rowland (SR), Cllr Treacher (VT) (from 7.10pm), Clerk (JA)
	<b>Open forum:</b> None
1.	<b>Apologies:</b> Cllr Wood, Cllr Treacher arrived 7:10pm.
2.	<b>Declarations:</b> None.
3.	<b>Minutes:</b> The Minutes of the last SPF Trustee Meeting on Monday 13 <sup>th</sup> November were approved as a true and correct record of the meeting.
4.	<p><b><u>Chairman proposes Trustee Annual meeting on May 14<sup>th</sup> 2018.</u></b></p> <p>Chairman proposed to defocus the charity and have one meeting annually, which is the legal requirement to review finances.</p> <p>Cllr Berger suggested the reserves in the charity accounts are moved to RPPC accounts. The potential lease agreement would enable the Cricket Club to take on the running of the Pavilion. There are no disadvantages to doing this, and the advantages for RPPC are that VAT can be reclaimed and therefore there is a potential large cost savings for the Pavilion project, and therefore for the parishioners.</p> <p>Cllr Rancombe reminded Councillors that the running of the Pavilion takes a huge amount of time and resource and with the potential lease of the Pavilion, it will free up time and resources for RPPC.</p> <p>Cllr Crouch advised that the vote in this meeting was not to agree the potential lease but solely to reduce the Trustee meetings to once a year and to move the Charity monies over to RPPC.</p> <p>Cllr Berger agreed that an annual charity return to the charity commission would need to be completed.</p> <p>Cllr Treacher reminded Councillors that we have a responsibility to sustain the asset for the village.</p> <p>To agree one annual Meeting for the Sports Pavilion and Field Trustee meeting to be held in May, and the removal of funds from the charity accounts to RPPC, leaving £1 in the charity account - <i>Proposed Cllr Crouch, Seconded Cllr Rancombe, In favour 4:1 abstention</i></p>

Meeting finished at 7:20pm.

*Public and press are welcome to attend. For the purpose of accurate Minute taking, this meeting will be recorded. The recording will be deleted once the Minutes have been approved – usually at the next Council meeting.*