

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended The Full Meeting of Rotherfield Peppard Parish Council held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard on Monday 4th December at 7.15pm.

Attendees:	Cllr Crouch (SC), Cllr Rancombe (TR), Cllr Berger (JB), Cllr Rowland (SR), Cllr Treacher (VT), Cllr Wood (JW) (From 8:10pm), Cllr Bartholomew, Cllr Nimmo Smith, Clerk (JA) and Press (CM)
	Open forum: There were a large number of public (approximately 12 people) to listen to Mr C Bower from BBfO. Mr J Wilesmith would like to request an agenda item to review the splay at the junctions at Stevens Lane, Dove Lane and Carlings Orchard as they are of concern for visibility and therefore a safety aspect.
	BBFO: Mr C Bower delivered a presentation to update on the progress of Better Broadband for Oxfordshire for Rotherfield Peppard Parishioners. All the new DSLAM boxes are connected and the commission date is 11/12/17, which means that hopefully Broadband will be available to residents between Christmas and New Year. There are 10 houses which will not be configured until January but until further testing on the 8/12/17, these houses are unknown. Mr Bower will advise once he has notification of which properties are affected. There were a number of questions from the public which Mr Bower answered. The capability of Broadband will be available from that date however connection will depend on the provider service. This means that although the DSLAM cabinets are effectively 'live ' by the end of December, it may take a further 4 weeks for customers to be connected via their selected ISP (Internet Service Providers). A question was asked about the 10 affected properties and whether they could pay for the fibre to premises but Mr Bower suggested a wait to settle approach as speeds will take a while to level out but he has agreed for the presentation to go out and his contact details. There is also a service called 'Fibre on demand' to investigate.
1.	Apologies: None (Cllr Wood part-time)
2.	Declarations: None
3.	Minutes: The Minutes of the Council Meeting held on 13/11/17 were approved as a true and correct record of the meeting, after a change in points 7 and 13, which were done in the meeting.
	Chair changed the order of the meeting due to other commitments
5.	Matters relating to Oxfordshire County Council: County Councillor Bartholomew delivered his report. (a) Chiltern Edge school update – The Officers recommendation to cabinet was agreed. There will not be a closure notice issued, and there is progress to finding an appropriate academy sponsor. The Cabinet supports the new head and the parents who have supported and campaigned for the school to remain open. (b) Oxford: Cambridge Highway – This is gaining momentum as Oxfordshire are due to gain financially (c) 3 rd Bridge – There is a meeting on the 18 th January at 7pm which has been organised by Highmoor Parish Council to invite the 9 affected parishes to discuss. Clerk to speak to Jane Price (Clerk) for an invitation. An OCC officer and Cllr Bartholomew will be in attendance.
6.	Fix my street update: Outstanding: (a) Ref. 806734 – Flooding and drainage outside Okavango – Update Action Scheduled – Cllr Bartholomew is to investigate further to gain momentum. (b) Ref. 805160 and 805106. – Impassable Pavement - Peppard Hill – Update Action scheduled. Work Commenced on 6/11/17 and completed. Ref. 811951 Raised by Sue Nickson. Both drains blocked at bottom of the hill near Shiplake Bottom. Potential winter hazard. – Being Investigated. Cllr Bartholomew will investigate to gain momentum.
4.	Co-option of Mr Dominic Hall

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	<p>Mr Dominic Hall was invited to speak to the Councillors. He has lived at his current address in Rotherfield Peppard for 6 years, he was raised in Henley. He is married with 3 young children and his wife works as a Teaching assistant at Peppard School. He has worked in a number of large companies and is a chartered accountant.</p> <p>He loves the character of the Commons and this needs to be preserved. He is interested in development in the village and surrounding areas to be appropriate. The 3rd Bridge and Bus routes are important to him. Like wise Peppard School and the Sports Pavilion should be maintained in good condition and not allowed to become derelict.</p> <p>He has questioned on whether he had the time to dedicate to the Council and said he didn't want to sit on any committees at the moment, as he doesn't want to overpromise and under deliver. He is committed to the meetings and also the further reading that is required.</p> <p>Cllr Crouch suggested reading the standing orders and Clerk to get a copy of the Good Councillors guide for him. (Clerk will action both).</p> <p>Mr Hall was asked to leave the room and a discussion followed. All agreed Mr Hall was passionate and showed commitment.</p> <p><i>Cllr Crouch proposed co-option of Mr Dominic Hall, Seconded TR, in favour unanimous.</i></p> <p>Cllr Hall was invited back and asked to join the table. A declaration of acceptance was signed and witnessed.</p>
7.	<p><u>Matter relating to South Oxfordshire District Council: (15mins)</u></p> <p>Cllr Nimmo Smith explained that the local plan deadline with SODC had now closed, and a discussion started about a neighbourhood plan, developers and affordable housing. Cllr Crouch agreed to chat to Paula Fox (SODC) about the legal requirements to potentially start a working party to review an RPPC neighbourhood plan.</p> <p>Cllr Nimmo Smith will also be in attendance at the Highmoor 3rd Bridge meeting, and will discuss in detail the potential park and ride in Caversham heights.</p> <p>Cllr Nimmo Smith answered questions on the District Councillors grants and Clerk will reply for the noticeboard.</p>
8.	<p><u>Pavilion update:</u></p> <p>(a) Chair proposed we make the Charity account dormant with £1 in the funds and transfer the monies to RPPC. It was proposed we hold one meeting annually to agree accounts and complete charity commission. <i>Proposed Cllr Crouch, Seconded Cllr Berger, in favour 5:2 abstentions.</i></p> <p>(b) Chair discussed changing the P.I.C from a committee to a working party P.I.W.P (Pavilion Improvement Working Party). <i>Proposal Cllr Treacher, Seconded Cllr Wood, In Favour Unanimous</i></p> <p>(c) Pavilion Maintenance: Chair updated meeting to say the Night storage heater in the Men's Changing room was not working. Clerk to organise 3 quotes to repair or replace.</p>
9.	<p><u>Carling Orchard 2018 arrangements:</u></p> <p>Cllr Rancombe updated the Councillors on Carlings Orchard for 2018. Mr Willis is at the end of the contract and the contract has been tendered out however with many different options.</p> <p>After reviewing all of the options the discussion led to the area should be brought in line with the remainder of the village with 2 cuts a year and Councillors favoured Carlings Orchard looking like a rural orchard rather than a manicured lawn.</p> <p>Chair proposed we move to Landmark with a quote of £1270 however before confirming the contract it would be discussed and agreed with residents. This would mean a saving of £730 for the council and parish. <i>Proposal Cllr Crouch, Seconded Cllr Berger. In favour 6:1 abstention</i></p>
10.	<p><u>Update from F&S meeting held on 28/11/17</u></p> <p>(a) The Budget for 2017/18 was reviewed and accepted</p>

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	<p>(b) The proposed budget 2018/19 was reviewed and accepted with all 3 options presented (i) Business as normal, (ii) With Pavilion improvements, and (iii) the combined 'business as normal' with 'Pavilion improvements'.</p> <p>(c) Precept: a 14% increase was agreed for 2018/19.</p> <p>(d) The discretionary amount for the Clerk was agreed as an increase from £500 to £1000</p> <p>Chair discussed all points in turn and each was agreed, prior to a single vote at the end. <i>Proposal Cllr Crouch, Seconded Cllr Rancombe, In favour Unanimous</i></p>
11.	<p><u>Standing Order amends</u> Cllr Crouch has reviewed the standing orders and discussed with OALC. The RPPC standing orders are the 2010 version and should be the 2013 version. Cllr Crouch will circulate before the end of January for a vote to accept in the February 2018 meeting.</p>
12.	<p><u>Planning Meetings</u> Councillor Crouch updated the councillors to advise that Councillor Rowland had agreed to lead the planning committee, there was a proviso that she will not take on an NDP (Neighbourhood Development Plan) if subsequently thought required. As discussed earlier in the meeting Cllr Crouch is to take advice and put a case 'for or against' at the APM and if the view is to go ahead we will recruit a working party of parishioners at the APM and via the website/Village email. There is nothing planned in the budget which is of concern. Cllr Crouch thanked Cllr Rowland for taking the lead and being a part of the Planning Committee.</p>
13.	<p><u>Car Parking in Shiplake Bottom</u> Cllr Treacher discussed the problem of car parking in Shiplake Bottom and tried to find ways to resolve the issue. There are short drives within the road and people nowadays have more than one car. There are a number of residents who are parking without consideration on pavements, there is also a concern that the parking is illegal at night-time. There was a leaflet which was put onto windscreens previously which made a difference and this was discussed with a view to repeating the exercise. Cllr Rancombe has a copy which he will pass to the Clerk. Cllr Crouch will discuss with WPC B Taylor to try and find a solution for the inconsiderate car parking. Bins are also being positioned on the pavement on Sunday before bin day on the Wednesday. This is against SODC guidelines. Clerk to discuss with SODC waste officer and see if a visit can be arranged.</p>
14.	<p><u>Speeding within Village</u> Clerk updated the Councillors on 30mph stickers which can be attached to Wheely bins to reduce the average speed within the village. The meeting discussed the cost. There is a bulk pack of 100 stickers for £80. Clerk proposed to order and advertise on the website and village email for people to have a sticker. A further order could then be made if the first batch are widely adopted and termed successful. <i>Proposed Cllr Crouch, Seconded Cllr Rowland, In favour Unanimous</i></p>
15.	<p><u>Expenditure:</u> (a) Expenditure for December was accepted (b) On-line signatories for December are Cllr Rancombe and Cllr Crouch. Clerk to contact Unity about a password reset for Cllr Treacher <i>Proposal Cllr Crouch, Seconded Cllr Berger</i></p>
16.	<p><u>Chair Update and Correspondence:</u> None</p>
9:30	<p><u>17. Matters for future meetings:</u> EGM to move dates to Wednesday 17th January due to the 3rd Bridge meeting at Highmoor. Clerk to email for Councillor availability.</p>

Meeting finished at 10:05pm.

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