

## ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended The Full Meeting of Rotherfield Peppard Parish Council held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard on Monday 9th October at 7.30pm.

Attendees	Cllr Crouch, Cllr Rancombe, Cllr Treacher, Cllr Wood, Cllr Ross, Cllr Rowland, Cllr Berger, Cllr Bartholomew, Clerk (JA)
	<b>Open forum:</b> None
1.	<b>Apologies:</b> Cllr Berry, Cllr Bailey
2.	<b>Declarations:</b> None
3.	<b>Minutes:</b> The Minutes of the Council Meeting held on Monday 11 <sup>th</sup> September were approved as a true and correct record of the meeting
4.	<p><b>Third Reading Bridge</b></p> <p>Cllr Bartholomew advised that MP M Rodda had called a meeting and had not invited Cllr Bartholomew, the invitees were Leader of OCC and Leader of SODC. They presented the strategic outline business case not an objective review. There is no robust challenge currently from OCC as OCC are not part of the strategic plan. The Outline Strategic business case was asked to be made public at the meeting.</p> <p>Cllr Crouch advised that the council were prepared to write to the Henley Standard as the information is currently inadequate for parishioners. It was decided not to be discussed in front of press and all councillors are to provide feedback.</p> <p>It was discussed by councillors and there needs to be a relief road for this project to be considered. There has also been no regional study to see if all options have been considered.</p> <p>Cllr Bartholomew is writing to MP Howell, John Cotton (SODC Leader), Ian Hudspeth (OCC Leader) and Yvonne Constance (Cabinet member for environment OCC)</p> <p>Cllr Bartholomew clarified that he was not against the project but it must be robustly challenged.</p>
5.	<p><b>Matters relating to Oxfordshire County Council: (15mins)</b></p> <p>To receive a report from County Councillor Bartholomew.</p> <p>He also updated the council, that the recommendation for a closure notice is not issued for Chiltern Edge school. The exam results were better than expected and there is an inspection for the end of October. It is looking confident that it will become academy sponsored.</p> <p>He also updated that the A4155 closure was on budget and on time.</p>
6.	<p><b>Fix my street update:</b></p> <p><b>Outstanding:</b></p> <p>Ref. new 805164 original 778668 – Non Secure Manhole cover on Peppard Hill. No update 25/9/17</p> <p>Ref. 794923/794922 – Overgrown vegetation Stoke row road – Wyfold lane exit - CLOSED</p> <p>Ref. 778130 – Overgrown vegetation Stoke row road – Dove Lane exit - CLOSED</p> <p>Ref. 805160 and 805106. – Impassable Pavement - Peppard Hill – No update 25/9/17</p> <p>Ref. 806734 – Flooding due to blocked drains outside Okavango. Long standing problem. Cllr Bartholomew advised that the area steward was slightly behind on workload but he will continue to escalate.</p>
7.	<p><b>Pavilion and P.I.C. update:</b></p> <p>Chair updated councillors at the Trustee meeting. No further actions required from full council meeting.</p> <p>Clerk advised PIC minutes were now on the website and in the public domain.</p>
8.	<p><b>Councillor responsibilities</b></p> <p>Chair discussed the Councillor responsibility sheets that were previously circulated.</p>
9.	<p><b>8. Planning update</b></p> <p>(i) There was a discussion on calculating the Housing Needs, all the information is online and councillors were advised to view.</p> <p>(ii) All Councillors were made aware that there is a final opportunity for comments on the SODC Core Local Plan starting on 11<sup>th</sup> October for 6 weeks (22<sup>nd</sup> November).</p>

*Public and press are welcome to attend. For the purpose of accurate Minute taking, this meeting will be recorded. The recording will be deleted once the Minutes have been approved – usually at the next Council meeting.*

**ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES**

**Council members attended The Full Meeting of Rotherfield Peppard Parish Council held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard on Monday 9th October at 7.30pm.**

	Cllr Crouch advised Councillors that Cllr Berry was thinking of leaving the council at the beginning of the new financial year and that there was a need for a new planning lead.
10.	<b><u>Update on Carling Orchard 2018</u></b> Councillor Rancombe updated that the 3yr contract with Mr Willis is at the end. Mr Willis is unable to amend his future quote despite the suggestion of fewer cuts and therefore Cllr Rancombe is looking at gaining 2 further quotes to be considered. It was agreed by all councillors that it needed to look like a Country Orchard and the expense must be fairly equitable across the parish.
11.	<b><u>Community grant:</u></b> Clerk updated that the SODC community grant would be applied for this week and this would be on the noticeboard and help for redecoration of the War Memorial Hall.
12.	<b><u>Finance and Staff Meeting</u></b> Cllr Berger updated from the Finance and Staffing meeting held on Tuesday 3 <sup>rd</sup> October. The bank reconciliation has been done and approved to the end of Q2 (First half). The budget has also been reviewed and there is currently a £1,196.32 plus variance to budget which will become reserves. At the end of the first half the charity accounts were £15,800 with approx. £5k in the unit trust. There was an agreement to investigate the selling of the unit trusts to release the cash ready for Architects fees. The Architect estimate is £10k (for the 1 <sup>st</sup> round) and will be split 75% Charity and 25% Council. This was proposed and agreed. <i>Proposed SC, Seconded JW. In favour Unanimous</i> No staffing updates.
13.	<b><u>Expenditure:</u></b> Expenditure for October was approved. On-line signatories for October were Cllr Crouch and Cllr Ross.
14.	<b><u>Chair Update</u></b> Cllr Ross was invited to speak about the PWMH and they were very grateful to receive the £1500 for the redecoration costs. She also updated to say that the NHS would not be using the PWMH for blood donations in the future. There was a concern that this is a loss of a rural donation centre. Cllr Crouch advised if she wanted any help reinstating this that the Council would be happy to assist. Cllr Crouch then advised that we needed to recruit more Councillors, and there will be adverts on the noticeboards, website and Henley standard once wording is agreed. Cllr Crouch updated the councillors on the winter timetable of cleaning and reminded the councillors that Mr Weston was only doing one clean a week until the spring. Cllr Wood asked if there was any scope to receive payment from third parties using the Pavilion field which were a making money themselves. Clerk to investigate whether Hambledon receives a fee.
15.	<b><u>Matters for future meetings:</u></b> Cllr Crouch asked for the Neighbourhood planning to be included into the next meeting.
16.	<b><u>Correspondence:</u></b> Email via Ms Heriot from Lady Money-Coutts regarding the waste paper bin on the Pavilion field. Clerk to investigate a cost for a new bin. CIL money was received to the council.

Meeting finished at 9:55pm.

*Public and press are welcome to attend. For the purpose of accurate Minute taking, this meeting will be recorded. The recording will be deleted once the Minutes have been approved – usually at the next Council meeting.*