

ROTHERFIELD PEPPARD SPORTS PAVILION AND FIELD TRUSTEE: MEETING MINUTES
Council members attended The Meeting of SPF TRUSTEE held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard on Monday 9th October at 7.00pm.

Attendees	Cllr Crouch, Cllr Rancombe, Cllr Treacher, Cllr Wood, Cllr Ross, Cllr Rowland, Cllr Berger.
	Open forum: None
1.	Apologies: Cllr Berry
2.	Declarations: None
3.	Minutes: Minutes of the last SPF Trustee Meeting on Monday 12 th September and thereafter approve as a true and correct record of the meeting.
4.	<p>P.I.C. Update</p> <p>Cllr Rancombe advised that an RFQ had been sent to 5 Architects, 2 had agreed to put forward a quote. Cllr Crouch proposed that we would go forward and agree to only have 2 quotes. <i>Proposal SC, Seconded TR, In favour Unanimous</i></p> <p>Proposal to host an EGM to discuss the 2 quotes, due in 16th October. Potential meeting date of 19th October. Councillors to advise Clerk of their availability.</p> <p>Ongoing for the foreseeable future there will be monthly trustee meetings, during which there will be a PIC update.</p> <p>Discussion followed on VAT and the potential to reclaim for this financial year. Clerk to investigate.</p> <p>Cllr Rancombe wants firm costs so a funding review can be carried out for the cost of the project. It has currently been agreed as 75% Charity and 25% Council for the Architects costs. The total project costs are still estimated between £150,000-200,000.</p> <p>Cllr Treacher outlined that the timings were tight and it didn't allow for much fundraising time, however it was confirmed that the Cricket Club were fundraising and were hoping to raise £10,000.</p> <p>Cllr Berger suggested there should be a contingency, and a discussion followed about contingency. The Council is allowed to borrow money at a low rate if needed</p>

Meeting finished at 7:30pm.

Public and press are welcome to attend. For the purpose of accurate Minute taking, this meeting will be recorded. The recording will be deleted once the Minutes have been approved – usually at the next Council meeting.