

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES

Council members attended The Full Meeting of Rotherfield Peppard Parish Council which was held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard on Monday 9th April 2018 at 7.30pm. The following business was considered and transacted.

Minutes Approved as a true and accurate record of the meeting

Signed

Date

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| Attendees | Cllr Crouch, Cllr Berger, Cllr Rowland, Cllr Treacher, Cllr Wood, Cllr Hall, Cllr Freeman, Cllr Bartholomew (P/T), Cllr Nimmo Smith, Clerk JA, Press CM |
| | Open forum: There were 8 members of the public, they spoke collectively and Mr Brooker asked the Council to reject the proposal to sell off or lease part of Carlings Orchard. It is a community asset for all of the Parishioners. There was discussion about previous bids that had been blocked by the Parish Council in July 2013. There was a concern that it would set a precedence. Cllr Treacher reminded the room that it had been a polite approach not a formal application. Cllr Crouch proposed to change the agenda so the Council could discuss. |
| 1. | Apologies: None. |
| 2. | Declarations: None. |
| 3. | Minutes: The Minutes of the Council Meeting held on 12/3/18 were discussed. Cllr Treacher wanted to ensure that her proposal that the Primary school be included in the Donations in the future was noted. If this change is implemented then it was agreed that the draft minutes were approved as a true and correct record of the meeting. |
| 8. | Carlings Orchard: As agreed a change of order for the agenda. The Councillors discussed the proposed sale or lease of land for Carlings Orchard. Cllr Crouch advised that he had received a lot of expressions of concern from parishioners, and ex Councillors. This proposal had initially seemed like a good idea, however, current Councillors had been unaware of the historical discussions. Cllr Wood said that it shouldn't set a precedence, which was agreed by Cllr Hall and Cllr Freeman. Cllr Crouch proposed that in light of all of the acquired knowledge the Council should not proceed with selling off the land. <i>Proposed Cllr Crouch, Seconded Cllr Wood, In favour Unanimous.</i> Members of the public then thanked the Councillors for their support. |
| 4. | Agenda back to running order Matters relating to Oxfordshire County Council: (15mins) Councillor Bartholomew took the Councillors through his report. He then stated that he had been given £15,000 to share amongst his parishes on a matched basis. RPPC allocation was £3000 so £6,000 spend. Cllr Crouch asked about the tree cutting for the no.25 bus route, which had been verbally agreed. The quote was £1250 so RPPC could receive £625 from Cllr Bartholomew. Reading buses, once trees are cleared, will apply to the Ministry to get the double decker bus on the route. This is a 3month application and hoped the double decker will be back for the new term in September. Cllr Wood asked about the sign missing on Peppard Hill the view was that it should be on Fix my street in order to be to be solved. This needs to be written as a SAFETY ISSUE to be resolved quickly. Cllr Wood to send a photo to the Clerk and exact location for Clerk to put onto FMS |

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| 5. | <p>Fix my street update: Outstanding:</p> <table border="1"> <thead> <tr> <th>Ref no.</th> <th>Location</th> <th>Description</th> <th>Update</th> </tr> </thead> <tbody> <tr> <td>806734 13/9/17</td> <td>Okavango</td> <td>Flooding and Drainage</td> <td>FMS response of CLOSED. DB – Improvement scheme will be implemented in 2018/19</td> </tr> <tr> <td>811951 24/10/17</td> <td>Shiplake Bottom</td> <td>Drains blocked – Potential winter hazard</td> <td>FMS response of CLOSED. Clerk advised DB this work had not been completed and DB escalating.</td> </tr> <tr> <td>824376 19/1/18</td> <td>Stoke Row Road</td> <td>Mud and Debris on pavement in same location as parishioner slipped last year</td> <td>Clerk to update on FMS that this is still outstanding. DNS is trying to escalate this and SC reminded people that last year a parishioner fell and it is a serious matter.</td> </tr> <tr> <td>829333 6/2/18</td> <td>Peppard Hill</td> <td>Mud being pushed onto Pavement by vehicles making it narrow and impassable again</td> <td>Clerk to update on FMS that this is still outstanding.</td> </tr> </tbody> </table> | Ref no. | Location | Description | Update | 806734 13/9/17 | Okavango | Flooding and Drainage | FMS response of CLOSED. DB – Improvement scheme will be implemented in 2018/19 | 811951 24/10/17 | Shiplake Bottom | Drains blocked – Potential winter hazard | FMS response of CLOSED. Clerk advised DB this work had not been completed and DB escalating. | 824376 19/1/18 | Stoke Row Road | Mud and Debris on pavement in same location as parishioner slipped last year | Clerk to update on FMS that this is still outstanding. DNS is trying to escalate this and SC reminded people that last year a parishioner fell and it is a serious matter. | 829333 6/2/18 | Peppard Hill | Mud being pushed onto Pavement by vehicles making it narrow and impassable again | Clerk to update on FMS that this is still outstanding. |
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| 6. | <p>Matter relating to South Oxfordshire District Council: (15mins) Cllr Nimmo Smith was thanked for his Councillor grant which has meant RPPC can site a new noticeboard near the school. Cllr Crouch also thanked Cllr Nimmo Smith for his email supporting the refurbishment of the Sports Pavilion. There was a discussion about the Fence on Stoke Row Road and what could be done. It was suggested that the Chair should write to the Estate agents and Vendors Solicitors to advise them of the outstanding issues.</p> | | | | | | | | | | | | | | | | | | | | |
| 7. | <p>APM – Update After discussion Clerk to distribute APM agenda and send out on Website and Village email.</p> | | | | | | | | | | | | | | | | | | | | |
| 9. | <p>Update on Pavilion improvement programme The following points were seen as formalities to sign off and be in the minutes for the SODC grant application. Application no. P18/S0567/FUL has been submitted</p> <ul style="list-style-type: none"> (i) to authorise submission of the application for an SODC grant (up to £170,000 and agree Simon Crouch as the contact name. Ref Number SCap18-19 11. (ii) to authorise Head of Finance (and Finance Committee) to apply for a Loan up to £50,000 (SODC Community loan scheme formerly Public Works Loan Board). (iii) to authorise an increase in legal fees up to £5,000. (Blandy and Blandy) (iv) Update on Proposed lease with PSRCC (v) RPPC to agree trustees’ recommendation from SPF meeting 9/4/18 <p>Cllr Wood asked how we were intending to pay off the loan, and Cllr Hall suggested it would be from both precept and also from reduced financial costs of running the Pavilion in its current state. Cllr Berger is investigating but suggests £50,000 over 15yrs which would be c.£3,500 annual repayment. There was a discussion that after the 15years the Council continued to put aside the £3,500 for the next refurbishment/large repair All agreed that there was a strong obligation from the Councillors to make the Pavilion work. Proposal to approve points (i)-(v) inclusively in full. <i>Proposal Cllr Crouch, Seconded Cllr Rancombe, In favour Unanimous</i></p> | | | | | | | | | | | | | | | | | | | | |
| | <p>10. Car Parking in Shiplake Bottom</p> | | | | | | | | | | | | | | | | | | | | |

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| | <p>Cllr Treacher explained how she had approached the road with a camera and this had had a positive reaction and problems were subsiding. Clerk to give Cllr Treacher WPC Taylors contact details for future contact.</p> <p>Cllr Treacher suggested WPC Taylor would like to join the Parish meeting on occasion. Clerk to ask WPC Taylor</p> |
| 11. | <p><u>Beating the Bounds – Rogation Sunday 6th May</u></p> <p>Cllr Hall is liaising with Mr Brooker and is looking forward to the event. Cllr Hall will update Councillors at the APM.</p> |
| 12. | <p><u>Responsibilities Issue 9 (for 2018 onwards)</u></p> <p>Proposal to accept new responsibilities chart. Clerk to forward Cllr Hall the resident who has worked on the phone box. Proposed Cllr Crouch, Seconded Cllr Rowland, In favour Unanimous</p> <p>Cllr Crouch advised Councillors to be forewarned of the proposal to move PIWP into a committee during May 2018. Cllr Crouch will issue terms of reference. To be voted on in May 2018.</p> |
| 13. | <p><u>Spring clean – Cllr Wood update</u></p> <p>Cllr Wood updated the Councillors on the Spring clean on Saturday 14th April at 10am, meeting at the Unicorn.</p> <p>Clerk to send Map and also sign the Health and safety agreement. Cllr Wood to divide up map and liaise with Sonning Common.</p> |
| 14. | <p><u>Top Common Noticeboard & Pavilion Litter bin</u></p> <p>Clerk updated that the fitting of the bin would be £85, which was agreed and Clerk to send the invoice of the bin and quote to Mrs Money-Coutts.</p> <p>No update yet on quote to install noticeboard. Clerk to chase.</p> |
| 15. | <p><u>Expenditure:</u></p> <p>Clerk showed Councillors the 17/18 year-end finances pre-audit and prior to 11th April F&S meeting.</p> <p>Cllr Hall and Cllr Crouch nominated as signatories for April Expenditure.</p> <p>Councillors agreed for month of April for expenditure to be signed off in the F&S meeting.</p> <p>It was agreed that Council would fund Litter picker refreshments.</p> <p>Clerk to chase UTB on Cllr Berger and pass on UTB telephone no to Cllr Treacher</p> |
| 16. | <p><u>Chair Update and Correspondence:</u></p> <p>Discussion relating to Comet buses as approached by Clerk Jane Pryce, it was agreed for Cllr Crouch to discuss and spend up to £275 to trial it for 6 months and monitor usage. Cllr Treacher suggested Cllr Crouch spoke to Clive Mills who could give information based on FISH transport.</p> <p>Cllr Rancombe asked for agreement to accept quote of £1250 to trim trees for the no.25 bus so Clerk can accept quote. <i>Cllr Wood proposed, Cllr Berger seconded, in favour unanimous</i></p> <p>Cllr Treacher advised she had attended the Cage meeting and Eye and Dunsden were crowdfunding to gain support. Cllr Treacher suggested as this would cause significant disruption for our parish we give £100 to support. Clerk to organise payment <i>Proposed Cllr Treacher, Seconded Cllr Freeman, In favour unanimous</i></p> |
| 17. | <p><u>Matters for future meetings:</u> None</p> |

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