

**ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING AGENDA**

**Council members are hereby summoned to attend The Full Meeting of Rotherfield Peppard Parish Council which will be held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard on Monday 10th September 2018 at 7.30pm, when the following business will be considered and transacted.**

Time	Item																
7:30	<b>Open forum:</b> Members of the public may ask questions or make a short statement to the Council.																
7:40	<b>1.Apologies:</b> To receive apologies for absence.																
7:42	<b>2. Declarations:</b> To receive any declarations of pecuniary interest from Members.																
7:45	<b>3. Minutes:</b> To discuss, and amend, if necessary, the Minutes of the Council Meeting held on 9/7/18 and thereafter approve as a true and correct record of the meeting. (Appendix1)																
7:50	<b>4. Matters relating to Oxfordshire County Council: (15mins)</b> To receive a report from County Councillor Bartholomew (Appendix 2)																
8:05	<p><b>5. Fix my street update: Outstanding:</b></p> <table border="1"> <thead> <tr> <th>Ref no.</th> <th>Location</th> <th>Description</th> <th>Update</th> </tr> </thead> <tbody> <tr> <td>806734 13/9/17</td> <td>Okavango</td> <td>Flooding and Drainage</td> <td>FMS response of CLOSED. <b>Work still outstanding</b></td> </tr> <tr> <td>811951 24/10/17</td> <td>Shiplake Bottom</td> <td>Drains blocked – Potential winter hazard</td> <td>Action to be fixed - 21/11/17 – FMS response of CLOSED No Further Action. <b>Work still outstanding.</b></td> </tr> <tr> <td>860577 4/6/18</td> <td>Stoke Row Road Junction with B481</td> <td>Sightlines reduced because of fence and overgrown weeds</td> <td>UPDATED – Despite Clerk saying sightlines are still dangerous. FMS Response “I have been informed that OCC have raised a Holding Objection and currently waiting on revised plans concerning this issue. This report will now be closed. Thank you”</td> </tr> </tbody> </table>	Ref no.	Location	Description	Update	806734 13/9/17	Okavango	Flooding and Drainage	FMS response of CLOSED. <b>Work still outstanding</b>	811951 24/10/17	Shiplake Bottom	Drains blocked – Potential winter hazard	Action to be fixed - 21/11/17 – FMS response of CLOSED No Further Action. <b>Work still outstanding.</b>	860577 4/6/18	Stoke Row Road Junction with B481	Sightlines reduced because of fence and overgrown weeds	UPDATED – Despite Clerk saying sightlines are still dangerous. FMS Response “I have been informed that OCC have raised a Holding Objection and currently waiting on revised plans concerning this issue. This report will now be closed. Thank you”
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8:10	<b>6. Matter relating to South Oxfordshire District Council: (15mins)</b> To receive a report from District Councillor Nimmo Smith (Appendix 3)																
8:25	<b>7. Update Planning</b> Cllr Rowland update on planning including Sons13.																
8:30	<p><b>8. Update SPF and Pavilion Project:</b> Proposal to accept items 4 i-x, 5ii, 6 from the SPF Meeting 10/9/18</p> <ul style="list-style-type: none"> <li>i. Approval requested for SC and SR to sign necessary acceptance letters for Grants to the Charity, expected by October 2018, from Chiltern Leader, Bernard Sunley and Garfield Weston.</li> <li>ii. Approval requested retrospectively for the Charity’s Equal Opportunities Policy (Appendix2) which was requested and sent to Chiltern Leader</li> <li>iii. To approve returning the SODC offer letter acceptance form (received 2/8/18 and circulated by email by SC) and to be signed by SC, JB and JW. SODC have offered to grant RPPC 50% of the build costs. Proposal to accept Hewetts Solicitors quote of £700+VAT to complete the acceptance letter.</li> <li>iv. To approve that the Clerk can prepare a constitution for the SPF Charity</li> <li>v. Proposal to accept Structural engineer invoice £1360+VAT to be paid as soon as possible upon receipt. Payment will be shown retrospectively in Oct RPPC meeting expenditure</li> <li>vi. Proposal to accept Stage 5 invoices from Paul Devine (totalling c.£6000) to be paid upon receipt. Invoices and payments will be made in stages through the building program on a monthly basis.</li> <li>vii. Proposal to accept Building reg fees c.£900 to be paid upon receipt of invoice. Payment will be shown retrospectively in Oct RPPC meeting expenditure</li> <li>viii. Proposal to accept retrospective payment of £3167 invoice for the Bat Licence. Payment will be shown in September RPPC expenditure</li> </ul>																

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8:35	<p><b><u>9. Update – Finance and Staffing</u></b> Update from Cllr Berger on any Finance and Staffing issues</p>
8:40	<p><b><u>10. Update on Community Speedwatch</u></b> Cllr Freeman to give an update on Speedwatch. Correspondence from Mr M Woods relating to speeding on Stoke Row Road.</p>
8:50	<p><b><u>11. Update from Councillors</u></b> Cllr Freeman and Cllr Treacher to update Councillors on recent CAGE meetings. Cllrs to update on whom they have asked to become new councillors</p>
8:55	<p><b><u>12. Village Information:</u></b></p> <ul style="list-style-type: none"> <li>i. SODC - have completed a deep clean 31<sup>st</sup> Aug-4<sup>th</sup> Sept for Litter picking, Sweeping and removing weeds/moss from the Pavements. Feedback?</li> <li>ii. Discuss potential for Village cleaner to continue as above on a quarterly basis</li> <li>iii. 331/27 Footpath should have been cleared by Landmark. Awaiting invoice. Approval to pay upon receipt £120+Vat and retrospectively reapprove in Oct Meeting expenditure.</li> <li>iv. Cllr Wood to update on Greys Green Golf Course permissive footpaths being closed.</li> </ul>
9:00	<p><b><u>13. Expenditure:</u></b> To agree September expenditure and to agree on-line signatories for September</p>
9:05	<p><b><u>14. Chair Update and Correspondence:</u></b></p>
9:10	<p><b><u>15. Matters for future meetings:</u></b></p>

Meeting scheduled to finish at 9:15pm. Meeting timings are approximate. Please note that paper copies of the agenda will be available at the meeting – all other papers will only be available on the website.

*Public and press are welcome to attend. For the purpose of accurate Minute taking, this meeting will be recorded. The recording will be deleted once the Minutes have been approved – usually at the next Council meeting.*