

**ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING AGENDA**

Council members are hereby summoned to attend The Full Meeting of Rotherfield Peppard Parish Council which will be held at

**Springwater Church, Blounts Court Road, Rotherfield Peppard**

**on Monday 11th February 2019 at 7.30pm, when the following business will be considered and transacted.**

Time	Item																				
7:30	<b>Open forum:</b> Members of the public may ask questions or make a short statement to the Council.																				
7:40	<b>1.Apologies:</b> To receive apologies for absence.																				
7:42	<b>2. Declarations:</b> To receive any declarations of pecuniary interest from Members.																				
7:45	<b>3. Minutes:</b> To discuss, and amend, if necessary, the Minutes of the Council Meeting held on 3/12/18 and thereafter approve as a true and correct record of the meeting. (Appendix1)																				
7:50	<b>4. Matters relating to Oxfordshire County Council: (15mins)</b> To receive a report from County Councillor Bartholomew (Appendix 2)																				
8:05	<p><b>5.Fix my street updates</b></p> <table border="1"> <thead> <tr> <th>Ref no.</th> <th>Location</th> <th>Description</th> <th>Update</th> </tr> </thead> <tbody> <tr> <td>1427678 2/10/18</td> <td>Shiplake Bottom</td> <td>Verge and Grass need cutting. SC side done and RPPC not done</td> <td>Thank you for your report. I have visited site and not sure what this report is referring to. I cannot find any particular vegetation/verge issue at junction with shiplake bottom. Thank you. State changed to: <b>No further action</b> Posted by <b>Oxfordshire County Council</b> at 10:57, Friday 12 October 2018. Cllr Bartholomew proposed Clerk email the pictures so he can escalate.</td> </tr> <tr> <td>1427696 2/10/18</td> <td>Stoke Row Road</td> <td>Insufficient drainage and road vulnerable to flooding</td> <td>Thank you for your report. I have spoken to the drainage team and this road is on a list of areas to have grips (drainage channels in the verge) installed I am unable to provide a time frame at this stage. Thank you. State changed to: <b>No further action</b> Posted by <b>Oxfordshire County Council</b> at 08:43, Friday 12 October 2018. Cllr Bartholomew agreed to escalate.</td> </tr> <tr> <td></td> <td>Stoke Row Road) junction Ester Carling Lane</td> <td>Overhanging Hedge and Muddy Pavement</td> <td></td> </tr> <tr> <td><b>1527949</b></td> <td>100m South of Unicorn on Stoke Row Road</td> <td>Muddy pavement near Unicorn</td> <td>Passed to relevant team</td> </tr> </tbody> </table>	Ref no.	Location	Description	Update	1427678 2/10/18	Shiplake Bottom	Verge and Grass need cutting. SC side done and RPPC not done	Thank you for your report. I have visited site and not sure what this report is referring to. I cannot find any particular vegetation/verge issue at junction with shiplake bottom. Thank you. State changed to: <b>No further action</b> Posted by <b>Oxfordshire County Council</b> at 10:57, Friday 12 October 2018. Cllr Bartholomew proposed Clerk email the pictures so he can escalate.	1427696 2/10/18	Stoke Row Road	Insufficient drainage and road vulnerable to flooding	Thank you for your report. I have spoken to the drainage team and this road is on a list of areas to have grips (drainage channels in the verge) installed I am unable to provide a time frame at this stage. Thank you. State changed to: <b>No further action</b> Posted by <b>Oxfordshire County Council</b> at 08:43, Friday 12 October 2018. Cllr Bartholomew agreed to escalate.		Stoke Row Road) junction Ester Carling Lane	Overhanging Hedge and Muddy Pavement		<b>1527949</b>	100m South of Unicorn on Stoke Row Road	Muddy pavement near Unicorn	Passed to relevant team
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8:10	<b>6. Matter relating to South Oxfordshire District Council: (15mins)</b> To receive a report from District Councillor Nimmo Smith (Appendix 3)																				
8:25	<b>7. PWMH Presentation</b> Mr Clive Mills would like to give the Councillors an update on the War Memorial Hall plans leading up to their 100 <sup>th</sup> Year anniversary																				
8:35	<b>7. Update Planning</b> Cllr Rowland update on planning, including updates on Peppard Fence, The trench on Colmore Lane, and Daisy's at the Dog.																				
8:40	<b>8. Update SPF and Pavilion Project:</b> 1. Update on Pavilion build																				

	<ol style="list-style-type: none"> <li>2. Update on Loan/Grant and the impact of paying the December and January invoices.</li> <li>3. Update on Pavilion Finances</li> <li>4. Retrospectively agree to part payment of the December invoice from W Wakefield</li> <li>5. Retrospectively agree to part payment of the December invoice from Hewetts solicitors</li> <li>6. Proposal to pay January invoice to W Wakefield for £44,779.20</li> <li>7. Proposal to accept quotation for variations to contract <ol style="list-style-type: none"> <li>(i) New rate for m<sup>2</sup> for Driveway £22.00</li> <li>(ii) Price for plastering new Changing rooms £1925</li> <li>(iii) Price for treatment to exterior oak timbers (per coat) £650 recommendation 3 coats.</li> </ol> </li> <li>8. Proposal to pay Paul Devine invoice of £1080</li> <li>9. Update on NPOWER to PSRCC</li> </ol>																																				
8:45	<p><b><u>9. Update – Finance and Staffing</u></b> Update from Cllr Berger on any Finance and Staffing issues</p> <ol style="list-style-type: none"> <li>1. Proposal to accept Finance committee recommendation of increasing Clerk pay in accordance to NALC (National Association of Local Clerks) proposed salary increases from 1/4/19</li> <li>2. Review correspondence from Sonning Common Health Centre and guidance from OALC</li> <li>3. Precept Submitted for £41,000 as per the December meeting proposal</li> <li>4. Clerk submitted 2017_18 accounts to the Charity commission by 31/1/19</li> </ol>																																				
8:50	<p><b><u>10. Councillors update and Correspondence</u></b></p> <ol style="list-style-type: none"> <li>1. Confirmation of what was sent to Peppard News for the newsletter. Proposal to put the AGM Agenda as a flyer.</li> <li>2. Election timetable and proposal of actions</li> <li>3. OXTOG Oxfordshire Together - Proposal to discuss for the clerk to submit survey on 1/3/19</li> <li>4. Culham Petition email sent w/c 4/2/19</li> <li>5. Discussion and confirmation of how RPPC will mark the death of a senior royal,</li> <li>6. Email from Sue Ryder (28/1/19) – Request for donation</li> </ol>																																				
9:00	<p><b><u>11. Village Information:</u></b></p> <ol style="list-style-type: none"> <li>1. Springwater Footpath</li> <li>2. Stoke Row Road speed limit update</li> <li>3. Update on Permissive footpaths on Greys Green Golf Course</li> </ol>																																				
9:05	<p><b><u>12. Expenditure:</u></b> To agree February expenditure and to agree on-line signatories for February Clerk to submit 2017_18 accounts to the Charity commission by 31/1/19</p> <table border="1"> <thead> <tr> <th>December</th> <th></th> <th></th> </tr> <tr> <th>Payee</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Clerk</td> <td>Salary</td> <td>Confidential</td> </tr> <tr> <td>MW</td> <td>Village Cleaning</td> <td>Confidential</td> </tr> <tr> <td>AP</td> <td>Village Cleaning</td> <td>Confidential</td> </tr> <tr> <td>Moore and Stephens</td> <td>External audit fee</td> <td>£324</td> </tr> <tr> <td>Springwater Church (Nov)</td> <td>Meeting room hire</td> <td>Est £90</td> </tr> <tr> <td>Springwater Church (Dec)</td> <td>Meeting room hire</td> <td>Est £75</td> </tr> <tr> <td>Springwater Church (Jan)</td> <td>Meeting room hire</td> <td>Est £75</td> </tr> <tr> <td>W Wakefield</td> <td>Remainder Dec Invoice</td> <td>Est £9000</td> </tr> <tr> <td>W Wakefield</td> <td>Jan Invoice</td> <td>£44,779.20</td> </tr> <tr> <td>P Devine</td> <td>Dec invoice</td> <td>£1080</td> </tr> </tbody> </table>	December			Payee	Description	Amount	Clerk	Salary	Confidential	MW	Village Cleaning	Confidential	AP	Village Cleaning	Confidential	Moore and Stephens	External audit fee	£324	Springwater Church (Nov)	Meeting room hire	Est £90	Springwater Church (Dec)	Meeting room hire	Est £75	Springwater Church (Jan)	Meeting room hire	Est £75	W Wakefield	Remainder Dec Invoice	Est £9000	W Wakefield	Jan Invoice	£44,779.20	P Devine	Dec invoice	£1080
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9:15	<p><b><u>14. Matters for future meetings:</u></b> Next Full Council Meeting – 11/2/19. Clerk – is on holiday from 15/2/19 to 25/2/19</p>																																				

Meeting scheduled to finish at 9:20pm. Meeting timings are approximate. Please note that paper copies of the agenda will be available at the meeting – all other papers will only be available on the website.

*Public and press are welcome to attend. For the purpose of accurate Minute taking, this meeting will be recorded. The recording will be deleted once the Minutes have been approved – usually at the next Council meeting.*