

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING AGENDA

Council members are hereby summoned to attend **The Full Meeting of Rotherfield Peppard Parish Council** which will be held at

Peppard War Memorial Hall, Gallowstree Road, Rotherfield Peppard

on **Monday 15th April 2019 at 7.30pm**, when the following business will be considered and transacted.

Time	Item																
7:30	Open forum: Members of the public may ask questions or make a short statement to the Council.																
7:40	1.Apologies: To receive apologies for absence.																
7:42	2. Declarations: To receive any declarations of pecuniary interest from Members.																
7:45	3. Minutes: To discuss, and amend, if necessary, the Minutes of the Council Meeting held on 11/3/19 and thereafter approve as a true and correct record of the meeting. (Appendix1)																
7:50	4. Matters relating to Oxfordshire County Council: (15mins) 1. To receive a report from County Councillor Bartholomew (Appendix 2)																
8:05	<p>5.Fix my street updates</p> <table border="1"> <thead> <tr> <th>Ref no.</th> <th>Location</th> <th>Description</th> <th>Update</th> </tr> </thead> <tbody> <tr> <td>1527949</td> <td>100m South of Unicorn on Stoke Row Road</td> <td>Muddy pavement near Unicorn</td> <td>DB confirmed that this would fall in between County and District responsibility. Clerk to contact Cllr Nimmo Smith to escalate.</td> </tr> <tr> <td></td> <td>Shiplake Bottom</td> <td>Weeds are pushing away the Kerb edges from the kerbs along the roadside on both sides of the road.</td> <td></td> </tr> <tr> <td></td> <td>Bus stop at the Unicorn</td> <td>The Bus lane lines have faded and the bus route is being used by vehicles as a cut through which is dangerous.</td> <td></td> </tr> </tbody> </table>	Ref no.	Location	Description	Update	1527949	100m South of Unicorn on Stoke Row Road	Muddy pavement near Unicorn	DB confirmed that this would fall in between County and District responsibility. Clerk to contact Cllr Nimmo Smith to escalate.		Shiplake Bottom	Weeds are pushing away the Kerb edges from the kerbs along the roadside on both sides of the road.			Bus stop at the Unicorn	The Bus lane lines have faded and the bus route is being used by vehicles as a cut through which is dangerous.	
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8:10	6. Matter relating to South Oxfordshire District Council: (15mins) To receive a report from District Councillor Nimmo Smith (Appendix 3)																
8:25	7. Update on Finance and Budget Cllr Berger to update Councillors on <ol style="list-style-type: none"> 1. Finances to date and also Budget to date 2. Confirmation that all donations were paid out to charities agreed in 2018/19. Thank you notes received which Clerk will hand out. 3. Linda will not be doing the internal audit this year so Clerk will find another auditor. 																
8:35	8. Update Planning Cllr Rowland update on planning, including updates on Peppard Fence, The trench on Colmore Lane, and Daisy's at the Dog.																
8:40	9. Update SPF and Pavilion Project: <ol style="list-style-type: none"> 1. Update on Pavilion build 2. Update on Pavilion Finances 3. Discussion on an opening event for the Pavilion 4. Discussion on a plaque for the donors for the Pavilion project. 5. Gift Aid Update 																
8:50	10. Councillors update and Correspondence <ol style="list-style-type: none"> 1. Proposal and acceptance of decision on Councillor Funding, if applicable for 2019/20. 																

	<ol style="list-style-type: none"> 2. As there was a non-contested nomination, there will be no Parish election on 2/5/19. All 7 Councillors Cllr Wood, Cllr Crouch, Cllr Berger, Cllr Rowland, Cllr Hall, Cllr Freeman and Cllr Mitchell will come into office on Tues 7th May 2019. 4. Monday 13th May – Annual Meeting of the SP&F Trustees and Annual Meeting of the Parish Council. All Councillors to sign a Declaration of office and registration of interests. Clerk to send all Registration of interests to Monitoring officer by 4/6/19 5. Acceptance of Landmark contract 2019/20 6. Proposal and acceptance of Shiplake Bottom Waste ground to put right 7. Update on School noticeboard 8. Update Community Speedwatch 9. Update on Post at Carlings Orchard. 10. Update on Road signs cleaning 																																	
8:55	<p>11. Village Information:</p> <ol style="list-style-type: none"> 1. Springwater Footpath 2. Update on Village Spring Clean – Saturday 30th March 2019 3. Update on APM – Saturday 6th April 2019 4. Stoke Row Road speed limit update 																																	
9:05	<p>12. Expenditure: To agree April expenditure and to agree on-line signatories for April.</p> <table border="1"> <thead> <tr> <th>April</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Payee</td> <td>Salary</td> <td>Confidential</td> </tr> <tr> <td>Clerk</td> <td>Salary</td> <td>Confidential</td> </tr> <tr> <td>MW</td> <td>Village Cleaning</td> <td>Confidential</td> </tr> <tr> <td>AP</td> <td>Village Cleaning</td> <td>Confidential</td> </tr> <tr> <td>W Wakefield</td> <td>Pavilion Build</td> <td>£tbc</td> </tr> <tr> <td>W Wakefield</td> <td>Post invoice</td> <td>£tbc</td> </tr> <tr> <td>J Wood</td> <td>APM expenses</td> <td>£28.50</td> </tr> <tr> <td>The Unicorn</td> <td>Contribution for Litter pick refreshments</td> <td>£30</td> </tr> <tr> <td>Peppard School</td> <td>Guest speaker APM donation</td> <td>£100</td> </tr> <tr> <td>PWMH</td> <td>Hall Hire 15/4/19</td> <td>£90</td> </tr> </tbody> </table>	April	Description	Amount	Payee	Salary	Confidential	Clerk	Salary	Confidential	MW	Village Cleaning	Confidential	AP	Village Cleaning	Confidential	W Wakefield	Pavilion Build	£tbc	W Wakefield	Post invoice	£tbc	J Wood	APM expenses	£28.50	The Unicorn	Contribution for Litter pick refreshments	£30	Peppard School	Guest speaker APM donation	£100	PWMH	Hall Hire 15/4/19	£90
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9:10	13. Chair Update:																																	
9:15	14. Matters for future meetings: Next Full Council Meeting – 13/5/19. Please note there will also be a Trustee meeting at 7pm on 13/5/19																																	

Meeting scheduled to finish at 9:20pm. Meeting timings are approximate. Please note that paper copies of the agenda will be available at the meeting – all other papers will only be available on the website.

Public and press are welcome to attend. For the purpose of accurate Minute taking, this meeting will be recorded. The recording will be deleted once the Minutes have been approved – usually at the next Council meeting.