

ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES
Council members attended The Full Meeting of Rotherfield Peppard
Parish Council held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard on Monday
10th September 2018 at 7.30pm.

Attendees	Cllr Wood, Cllr Hall, Cllr Freeman, Cllr Berger, Cllr Rowland, Cllr Treacher, Cllr Bartholomew (Part), Clerk (JA)
	<p>Open forum:</p> <p>5 Members of the public spoke to the Council.</p> <p>1] Clive Mills asked why the Minutes and Agendas were not on the website. We explained that the agendas were always on and the website was “clunky” and not the most user-friendly system. Clerk advised she would put the minutes on w/c 10th Sept. He also complimented us on the way the village was looking but questioned “the deep clean” that SODC had done at the end of August. He also queried that our land at Shiplake Bottom looked shabby in comparison to the other side of the road which is Sonning Common. Clerk to ask Landmark if they will look at it and circulate photos as many of the Councillors were not familiar with the strip of land.</p> <p>2] Sue and Fred Nickson expressed concern about the recent survey that was carried out as part of SODC’s loan application process. They felt that everyone in the Parish should have been consulted either via the Peppard News or a door drop. They pointed out that not everyone in the village was in favour of a new Pavilion as substantial funds from the village appeared to be being used to benefit the cricket club. They also felt that the description of the project as refurbishment was misleading as the Pavilion was being extended as well as being refurbished.</p> <p>The Clerk explained that we had already had one survey which was door dropped to all 700 households and had held a two-day public consultation. The recent Surveymonkey consultation had been done at short notice in the format requested by SODC as part of their formal process.</p> <p>Cllr Berger explained that although the survey questionnaire referred to a possible increase in the precept the format of the survey was a standard SODC format. It was not the Council’s intention to increase the precept to cover the Pavilion cost and this had been in from the documentation we had submitted to SODC. The precept was looking steady looking forward to 2023/24 and there were no proposed increases envisaged as a result of the Pavilion Project.</p> <p>Cllr Wood spoke passionately that this was a community asset which had been built when the village faced hardship and if nothing was done it would collapse and be forever lost. We owed it to the village to make it good again. The reason for the slight extended Pavilion rather than a like for like refurbishment was due to the fact that in modern times there were more things legally required like facilities for disabled i.e. ramps and larger WC’s.</p> <p>Mr Mills than proposed that correct consultation procedure had not been followed, this was answered by Cllr Berger who confirmed the Council had followed and were continuing to follow procedure.</p> <p>Mr Woods and Mr Pengilly spoke about the speed limit within the Village, both of their houses are with 18 other dwellings along Stoke Row Road where the speed is ‘national speed limit’. They would like a reduction in speed to 30mph which is in line with the village and also recommended by the Department for transport.</p> <p>The speeding issue is exacerbated by the poor drainage on the road which often floods. Pictures were shown to the Councillors of the issues.</p> <p>The road has poor visibility with many bends in the road. It is also narrow and there is also a bridle crossing adding to the issues.</p> <p>Cllr Wood invited Cllr Bartholomew to speak on the issues. Cllr Bartholomew sympathised with the problems and explained the difficulty using the guidelines from the DFT is that it is only to interpretation so because the location is in a lower density of housing it is not classed as the village and therefore doesn’t have to confirm to the 30mph village limit. The Road Safety Officer states there is no accident record and therefore it is compliant and will not change the speed.</p> <p>The flooding can be dealt with by Fix my Street and Mr Pengilly said he would add his concerns onto FMS and forward the reference no. to the Clerk who would add it to the monthly agenda to ensure the work gets done.</p> <p>Clerk to speak with Stoke Row Clerk as they are looking at speed limits within their village.</p> <p>Cllr Bartholomew explained if the Parish Council wanted to escalate this, he would back them and explained the costs involved.</p> <p>There would need to be 3 separate speed surveys which would cost £100 each. There would be a consultation and legal process which would cost £2700 and then if</p>

	<p>successful then the cost of signage which would cost £2000. Bringing the total works to £5000.</p> <p>Cllr Rowland pointed out that there was low density housing and a 30mph limit at Bolts Cross coming from Henley to the Village.</p> <p>Cllr Treacher pointed out that the speed limit had always been national speed however Cllr Rowland pointed out the environment had changed and there were more vans, due to the increase of internet shopping which on narrow roads caused a problem. Mr Wood and Mr Pengilly offered to pay for the initial traffic surveys so the outcome would be known and action could be proposed if necessary.</p> <p>Cllr Wood agreed to put this as a proposal and discussion for the next meeting.</p>																
1.	Apologies: Cllr Crouch																
2.	Declarations: None																
3.	Minutes: The Minutes of the Council Meeting held on 9/7/18 were approved as a true and correct record of the meeting.																
4.	<p>Matters relating to Oxfordshire County Council:</p> <p>Cllr Wood thanked County Councillor Bartholomew for his help on the Stoke Row speed limit issue.</p> <p>Cllr Bartholomew spoke about the Vine Lodge and Broadlands and the fence. Cllr Rowland explained the frustration that these applications seemed lost between OCC & SODC and nothing was being done. Cllr Bartholomew stated that SODC could refuse this on Highway grounds put forward by the Highways department. Clerk to ask Cllr Nimmo Smith to press for the determination of the application as it was 3 months past its target decision date.</p> <p>OCC are to redo the pruning required by Reading buses for the no.25 bus to continue.</p>																
5.	<p>Fix my street update: Outstanding:</p> <table border="1"> <thead> <tr> <th>Ref no.</th> <th>Location</th> <th>Description</th> <th>Update</th> </tr> </thead> <tbody> <tr> <td>806734 13/9/17</td> <td>Okavango</td> <td>Flooding and Drainage</td> <td>FMS response of CLOSED. Cllr Bartholomew advised a lot of work had been completed but there was still work to be done. Clerk to speak to Mr Llewellyn.</td> </tr> <tr> <td>811951 24/10/17</td> <td>Shiplake Bottom</td> <td>Drains blocked – Potential winter hazard</td> <td>Action to be fixed - FMS response of CLOSED. Cllr Bartholomew stated there had been a temporary solution and it was programmed for further work but the date was unknown.</td> </tr> <tr> <td>860577 4/6/18</td> <td>Stoke Row Road Junction with B481</td> <td>Sightlines reduced because of fence and overgrown weeds</td> <td>UPDATED – FMS Response closed due to the Highways holding objection. Clerk to contact Cllr Nimmo Smith to progress this.</td> </tr> </tbody> </table>	Ref no.	Location	Description	Update	806734 13/9/17	Okavango	Flooding and Drainage	FMS response of CLOSED. Cllr Bartholomew advised a lot of work had been completed but there was still work to be done. Clerk to speak to Mr Llewellyn.	811951 24/10/17	Shiplake Bottom	Drains blocked – Potential winter hazard	Action to be fixed - FMS response of CLOSED. Cllr Bartholomew stated there had been a temporary solution and it was programmed for further work but the date was unknown.	860577 4/6/18	Stoke Row Road Junction with B481	Sightlines reduced because of fence and overgrown weeds	UPDATED – FMS Response closed due to the Highways holding objection. Clerk to contact Cllr Nimmo Smith to progress this.
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6.	<p>Matter relating to South Oxfordshire District Council:</p> <p>There has been no report or attendance from District Councillor Nimmo Smith</p>																
7.	<p>Update Planning</p> <p>Cllr Rowland updated the Councillors that Johnson Matthey had acquired additional land (part of Sons13) and had proposed building an Innovation Centre and possibly a carpark. This would be an ecological building which would showcase cutting edge technology. Cllr Rowland proposed other Councillors should see the plans and will ask for a visit.</p> <p>Sons13 is currently being kept as Sonning Common neighbourhood plan. If Rotherfield Peppard are to take it back then the land would become vulnerable as we don't have a neighbourhood plan.</p>																
8.	<p>Update SPF and Pavilion Project:</p> <p>Proposal to accept items on block all items in agenda point 8 which were approved by Trustees in the SPF Meeting 10/9/18</p> <ol style="list-style-type: none"> i. Approval requested for SC and SR to sign necessary acceptance letters for Grants to the Charity, expected by October 2018, from Chiltern Leader, Bernard Sunley and Garfield Weston. ii. Approval requested retrospectively for the Charity's Equal Opportunities Policy (Appendix2) which was requested and sent to Chiltern Leader iii. To approve returning the SODC offer letter acceptance form (received 2/8/18 and circulated by email by SC) and to be signed by SC, JB and JW. SODC have offered to grant RPPC 50% of the build costs. Proposal to accept Hewetts Solicitors quote of £700+VAT to complete the acceptance letter. 																

	<ul style="list-style-type: none"> iv. To approve that the Clerk can prepare a constitution for the SPF Charity v. Proposal to accept Structural engineer invoice £1360+VAT to be paid as soon as possible upon receipt. Payment will be shown retrospectively in Oct RPPC meeting expenditure vi. Proposal to accept Stage 5 invoices from Paul Devine (totalling c.£6000) to be paid upon receipt. Invoices and payments will be made in stages through the building program on a monthly basis. vii. Proposal to accept Building reg fees c.£900 to be paid upon receipt of invoice. Payment will be shown retrospectively in Oct RPPC meeting expenditure viii. Proposal to accept retrospective payment of £3167 invoice for the Bat Licence. Payment will be shown in September RPPC expenditure ix. Proposal to accept The Charity Survey by Adkin, Circulated by SC from both SPF and RPPC. x. Acceptance of the Charities Commission compliancy report produced by Adkin. Approval to settle invoice for £783.22+VAT (Report to be circulated by SJC 5th September 18). 5. Proposal to accept letter from SPF Charity for private donators to sign enabling the charity to reclaim Gift Aid (Appendix 3) 6. Proposal to accept the updated circulated lease. <p><i>Proposed Cllr Wood, Seconded Cllr Hall, in favour Unanimous</i></p>
9.	<p><u>Update – Finance and Staffing</u></p> <p>Cllr Berger updated the Councillors on Finance and Staffing issues. He took the Councillors through the revised project costs of £318k, with funding of £159k SODC Grant, £24k Charity accounts, £30k PSRCC funds, £50k loan – hopefully approved on 14/9/18 with £55k still to find.</p> <p>Cllr Berger proposed a letter to donors be short and sweet detailing the required funds. Cllr Treacher suggested it should be more of a progress report and agreed to draft the opening paragraph.</p> <p>Cllr Treacher wondered if there was scope to put something in the Peppard news to reach a wider audience based on the comments in the open forum.</p> <p>Clerk to review other website platforms and options based on open forum comments to gain a more user-friendly website more in keeping with modern working. Cllr Berger and Cllr Wood agreed to make money available from the budget to solve this.</p>
10.	<p><u>Update on Community Speed-watch</u></p> <p>Cllr Freeman is waiting to hear a response from WPC Taylor after Cllr Crouch's conversation but hopes to start again this autumn.</p> <p>Clerk to order 30mph stickers.</p>
11.	<p><u>Update from Councillors</u></p> <p>Cllr Freeman and Cllr Treacher updated Councillors on recent CAGE meetings. Both sides had made compelling reasons and they were unclear on which way it would go. There was no update on new councillors approached from current Councillors.</p>
12.	<p><u>Village Information:</u></p> <ul style="list-style-type: none"> i. Clerk to ask for a report on what was done on the SODC deep clean 31st Aug-4th Sept as there looks to be no work carried out. ii. Discuss potential for Village cleaner to continue as above on a quarterly basis will be carried forward to the next meeting based on (i) iii. 331/27 Footpath should have been cleared by Landmark. Approval to pay upon receipt £120+Vat and retrospectively reapprove in Oct Meeting expenditure. Clerk to chase to see if work completed and to pay invoice. iv. Cllr Wood is waiting for an update from SODC on Greys Green Golf Course permissive footpaths being closed.
13.	<p><u>Expenditure:</u></p> <p>September expenditure agreed and on-line signatories are Cllr Berger and Cllr Hall.</p>
14.	<p><u>Chair Update and Correspondence:</u></p> <p>Cllrs were informed about Wyfold Estate (2 Baron Court) planning enforcement</p>
15.	<p><u>Matters for future meetings:</u></p> <p>Stoke Row road 30mph</p> <p>Cllr Treacher to update on the Townlands steering group</p> <p>RPPC Emergency plans meeting – Thursday 20th Clerk and Cllr Berger are attending.</p>

Meeting finished at 10:00pm.