

**ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES**  
**Council members attended The Full Meeting of Rotherfield Peppard**  
**Parish Council held at Springwater Chapel, Blounts Court Road, Rotherfield Peppard on**  
**Monday 12th November 2018 at 7.30pm.**

Attendees	Cllr Wood, Cllr Crouch, Cllr Berger, Cllr Rowland, Cllr Hall, Cllr Freeman, Cllr Bartholomew, Cllr Nimmo Smith, Clerk
	<b>Open forum:</b> Ms Barbara Grimm attended to view the meeting with an interest in becoming a Councillor. She retired in March has always had an interest in the Parish and would like to contribute and add value. She lives in the Blounts Court road area and has a marketing background.
1.	<b>Apologies:</b> Cllr Treacher
2.	<b>Declarations:</b> None
3.	<b>Minutes:</b> The Minutes of the Council Meeting held on 8/10/18 were approved as a true and correct record of the meeting.
	<b>Agenda running order amended until County and District Councillors were able to attend.</b>
7.	<p><b>Update Planning</b></p> <p>Cllr Rowland updated Cllrs on the planning committee news.</p> <ol style="list-style-type: none"> <li>Vine Lodge. The developer has proposed moving the 1.8m Close board fence further into the grounds by 1.8m and to plant a hedge between the new fence location and the road. Once the hedge is established the request is that the fence is removed. At the junction of the B481 and Stoke Row Road the fence will be removed. The Planning committee have objected to the proposed plans as whilst this improves the sightlines at the Junction of the B481 and Stoke Row Road, it is not what was originally approved and the removal of the fence once the hedge has grown will be difficult to enforce. This proposal relates only to Vine Lodge and the current view is the Broadlands will remain as is.</li> <li>Johnson Matthey Site visit – Cllr Rowland will organise a visit</li> <li>Daisy at the Dog – Cllr Rowland is still chasing the enforcement officer.</li> <li>Longcote – The Planning application has been approved as Permitted Development.</li> </ol>
8.	<p><b>Update SPF and Pavilion Project:</b></p> <p>Cllr Crouch updated the Councillors from the Trustee Meeting and proposed agreement on block.</p> <ol style="list-style-type: none"> <li>Proposal to accept the SPF Charity Constitution – As agreed in the Trustee meeting Cllr Rowland will make the necessary amends and will send to Clerk to send out to all Councillors before getting it signed.</li> <li>To retrospectively approve insurance premium whilst there are building works £1040 - Approved</li> <li>Proposal to rewrite the Letter of intent needs to be increased from £10,000 to £40,000 – Approved. Clerk signed the letter, took a copy and gave the original to Cllr Crouch to give to Mr W Wakefield.</li> <li>Proposal to agree to move CAF monies into Unity to ease cashflow for the project and pay trades effectively – It was agreed the Clerk would draw up a standard docket for signature by 2 Councillors to ensure there was full agreement each time there needed to be transferred funds.</li> <li>Retrospectively approve for Clerk to gain a second copy of legal documents and also for there to be an electronic version – Approved</li> </ol> <p><i>Agreed on block Cllr Crouch Proposal, Cllr Wood Seconded, In favour Unanimous</i></p>
9.	<p><b>Update – Finance and Staffing</b></p> <p>Cllr Berger updated all Councillors on Finance and Staffing issues. The Balance on the Council account is £34, 778.81. The Payments due out will reduce the balance to approx. (awaiting salaries) £26,513.99. Cllr Berger advised this is a healthy balance and to budget. The agreed insurance payment needs to appear in the Pavilion refurbishment column to include all Pavilion refurbishment charges. Clerk advised that an Election is required for May 2019. If there is no other option then we will need to raise the precept to pay for this c.£3000. Clerk also agreed to speak to previous Clerk to see how we can avoid the payment as it is considered a waste of public money.</p>

4.

**Matters relating to Oxfordshire County Council: (15mins)**

1. County Councillor Bartholomew updated the Councillors on his report and also local manners.

Cllr Crouch asked if the grants available were for Parishioners wanting to improve the speed of their broadband. Cllr Crouch is to email Craig Bowers copying in Cllr Bartholomew to apply for a grant of £500 for some of the residents on Stoke Row Road.

Clerk updated Cllr Bartholomew on the Speed survey request on Stoke Row road and DB agreed to escalate if there was no response.

2. Update on Permissive footpaths on Greys Green Golf Course – Cllr Bartholomew agreed that if there was anything he could do to ask however Cllr Wood is trying to speak to the original solicitor as the Permissive Footpaths have been removed and it is preventing the health walk groups using them as they do not want to have any confrontation.

Cllr Bartholomew advised that there is a new turning being created along the A4155 between the Flowing Spring PH and Shiplake. This is because the quarry have extracted 52,000 tonnes of sand and gravel and because the agreement was for the land to be reinstated to agricultural land the area needs to be back-filled. This will commence from January 2019 for 10 years and may have an increase of traffic on the B481. Test drilling has also commenced in Shiplake.

On 17<sup>th</sup> January there will be a liaison event happening in Sonning Common. This will enable local Councillors to meet and ask questions with Council Senior officers. Clerk confirmed there are 4 tickets for RPPC.

Cllr Bartholomew reminded Clerk to chase grant funds for the tree cutting down for the no25 bus service. There is £4750 available to apply for, in addition to the District grant so ideas were required. Councillors were still keen on White Gates at the entrance to the village to show drivers they were entering a village and to reduce speed.

Councillors were informed we could have district grant monies for the same fencing. Clerk to email Vanessa Buckley and Hugh Potter for quotations and to confirm Parish Boundaries via the electoral reform website.

Cllr Freeman advised of the large pool of water causing flooding on the B481 between Top Common and Broadlands. There were signs there but if it continues RF will take photos and ask Clerk to put on Fix My Street.

5.

**Fix my Street Update**

Ref no.	Location	Description	Update
811951 24/10/17	Shiplake Bottom	Drains blocked – Potential winter hazard	21/11/17 FMS response closed-No further action. Cllr Bartholomew suggested this had been scheduled for completion in October and Clerk to check.
860577 4/6/18	Stoke Row Road Junction with B481	Sightlines reduced because of fence and overgrown weeds	Holding Objection removed based on new submitted proposal.
1427678 2/10/18	Shiplake Bottom	Verge and Grass need cutting. SC side done and RPPC not done	Thank you for your report. I have visited site and not sure what this report is referring to. I cannot find any particular vegetation/verge issue at junction with shiplake bottom. Thank you. State changed to: <b>No further action</b> Posted by <b>Oxfordshire County Council</b> at 10:57, Friday 12 October 2018. Cllr Bartholomew proposed Clerk email the pictures so he can escalate.
1427696 2/10/18	Stoke Row Road	Insufficient drainage and road vulnerable to flooding	Thank you for your report. I have spoken to the drainage team and this road is on a list of areas to have grips (drainage channels in the verge) installed I am unable to provide a time frame at this stage. Thank you. State changed to: <b>No further action</b> Posted by <b>Oxfordshire County Council</b> at 08:43, Friday 12 October

				2018. Cllr Bartholomew agreed to escalate.
6.	<p><b><u>Matter relating to South Oxfordshire District Council: (15mins)</u></b>  District Councillor Nimmo Smith agreed to issue the report to the Clerk to forward to all Councillors.  The SODC local plan is in an 8week period of consultation and he will report back when he has any information. He understands that AONB areas will be minimally affected and much of the growth will come from Chalgrove, Culham and the Greenbelt around Oxford. There are 3 sites being considered on the outskirts of Reading. However as Reading is keen to expand there may be plans to change the boundary between Berkshire and Oxfordshire.  Cllr Nimmo Smith advised there was a successful over 60's Go Active program and there is a months free swim available for people suffering from diabetes via an online sign up. Cllr Crouch informed DNS that the Pavilion enjoyed activities from the Go Active groups. Cllr Wood pointed out it was a good way to bring people together in the village.  Cllr Crouch asked Cllr Nimmo Smith if he could help chasing the Grant and Loans monies due as the costs are roughly £50k/month and unless received shortly we would have a cashflow problem which may affect the refurbishment. DNS agreed to chase on RPPC behalf.  Cllr Wood advised that the topic at the AGM (Saturday 6<sup>th</sup> April) would be the neighbourhood plan and Cllr Wood would like to get people for and against to debate so the parishioners could make an informed decision on whether one was required or desired. DNS agreed it was a discussion worth having and suggested inviting Ricardo Rios who is a development officer. He also suggested it might be useful to get someone from Sonning Common for another viewpoint. Cllr Nimmo Smith agreed to come but he will be in purdah so unable to speak.  Cllr Rowland advised the proposal from Elegant homes and how they had been invited to a public meeting not a private meeting to discuss their proposal. DNS reminded the Councillors that if there was a neighbourhood plan then the CIL would increase from 15% to 25%. DNS reminded that Elegant Homes could offer money for the school however County would need to agree as they look after Education.</p>			
10.	<p><b><u>Update on Community Speed-watch</u></b>  Cllr Freeman updated the Councillors that there had been a Speed-watch held in October Half term. As a result of Half term there had been fewer amounts of vehicles on the road however in 45 minutes 6 cars had exceeded the 30MPH limit and letters had been sent to offending drivers. If a driver receives 3 letters they will automatically get 3 points on their licence. It was noted that one van had driven past at 47mph in a 30mph limit.  Stoke Row Road speed limit - Clerk advised this had been requested and were awaiting an update.</p>			
11.	<p><b><u>Update from Councillors</u></b>  Councillors have invited potential Councillors to the Parish Council meetings and there were now a number of potential Councillors.  It was discussed that the District grant could be used to fix the Gate post in Carlings Orchard. Clerk to get 3 quotes.  Clerk asked for all Councillors to advise what they expect from a website so the RPPC Website can be updated.  A discussion about the 100yr centenary for WW1 followed and it was noted that a Thank you to the revellers should be minuted. They did a fabulous job over the weekend of the centenary. It was also noted that lighting the Beacon was well received and thanks to the conservators for allowing this to occur.</p>			
12.	<p><b><u>Village Information:</u></b>  This was all discussed under update from Councillors.</p> <ol style="list-style-type: none"> <li>i. Discussion on what needs to be on the website for the future so Clerk can advise costings for a new platform.</li> <li>ii. Carlings Orchard Gate to be replaced</li> </ol>			
13.	<p><b><u>Expenditure:</u></b>  November expenditure was agreed and the on-line signatories for November are Cllr Berger and Cllr Crouch. It was also noted Clerk would like to make a donation for the Wreath to the Royal British Legion and also it was agreed that up to £100 could be used for Clerk training in January 2019.</p>			

14.	<b><u>Chair Update and Correspondence:</u></b> A parishioner has approached the Clerk about a Memorial Bench on Carlings Orchard. It was discussed this area already had 2 benches and maybe a tree would be a better option. Cllr Rowland to discuss with Parishioner Clerk to send updated Meeting dates to Councillors and Peppard News
15.	<b><u>Matters for future meetings:</u></b> Vote in new Councillors Discuss further the May election

Meeting finished at 9:45pm.