

SPORTS PAVILION AND FIELD TRUSTEE, ROTHERFIELD PEPPARD : MEETING MINUTES
Trustees attended the Full Meeting of the Sports Pavilion and Field Trustee held at Springwater Chapel,
Blounts Court Road, Rotherfield Peppard on Monday 12th November 2018, 7.00pm.

Attendees:	Cllr Wood, Cllr Crouch, Cllr Rowland, Cllr Berger, Cllr Hall, Cllr Freeman
1.	1. Apologies: Cllr Treacher
2.	2. Declarations: None
3.	3. Minutes of 8th October 2018 – The Minutes of the SPF held on 8/10/18 were approved as a true and correct record of the meeting.
4.	<p>4. Update on the Refurbishment and Expansion of the Peppard Pavilion: Cllr Crouch updated the Councillors. The Pavilion refurbishment is progressing well The trees have been taken down, roof tiles lifted and the bat expert was visiting today. There is also protective fencing and the scaffolding is up. All to schedule.</p> <ol style="list-style-type: none"> 1. Proposal accepted for the SPF Charity Constitution. It states a need for 2 meetings. Clerk to arrange a May meeting, as previously agreed and April one to finalise year end finances. Cllr Rowland to amend wording and the SPF Charity Constitution was agreed in principal with amends agreed on email. Clerk to arrange signing once completed and approved. 2. Letter of intent to increase from £10,000 to £40,000. This was approved unanimously 3. The Proposal to move CAF monies into Unity to ease cashflow for the project and pay trades effectively was discussed and it was agreed that the Clerk needs to produce a docket to ensure the safeguarding and full approval to transfer monies. Clerk to produce docket and this was agreed in full with the inclusion of the docket. <p>Cllr Crouch advised the Loan and Grant teams at SODC were liaising with the solicitors and the contract was due at the end of November. Cllr Berger shared the financial cashflow with the Councillors and reassured there was enough money for the project in full however cashflow looked tight post the first payment going to the builder until either the grant or loan was paid. He also advised the 1st VAT reclaim had been submitted and paid and this would happen monthly. PSRCC are willing to loan £15,000 for their Cricket shed until February 2019 if required. Cllr Wood said it was good that we are using a local solicitor and a local builder.</p>

Meeting finished at 7:35pm.

Public and press are welcome to attend. For the purpose of accurate Minute taking, this meeting will be recorded. The recording will be deleted once the Minutes have been approved – usually at the next Council meeting.