

Minutes of the Full Council Meeting of Rotherfield Peppard Parish Council held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard, on Monday 11th July 2016.

Present: Councillors: Tony Rancombe (AR), Viv Mitchell (VM), Simon Crouch, Chair (SC), Tony Cotton (TC), Veronica Treacher (VT), Fiona Berry (FB).

County Councillor: David Bartholomew (part of meeting).

District Councillor: David Nemo-Smith (part of meeting).

Clerk: Karl Musson (KM).

Press: Connor McLochlin.

Members of the Public: 2 (part of meeting)

Agenda Item	Minute
	<p><u>Open forum:</u> Members of the public may ask questions or make a short statement to the Council.</p> <p>Member of public commented that he had not received Village Email and wanted to know about one of the Planning Applications. FB advised that the application will be discussed in the Planning Committee meeting.</p>
1	<p><u>Apologies:</u> VR. SC advised Council of Terry Ryan’s resignation. Council thanked TR for his contribution to the Council.</p>
2	<p><u>2. Declarations:</u> None.</p>
3	<p><u>3. Minutes:</u> The Minutes of the Full Council meeting held on Monday 13th June 2016 were adopted as a true and correct record of the meeting. <i>Proposed, TC. Seconded, VM. In Favour, Unan. Against, 0.</i></p>
4	<p><u>4. Matters relating to Oxfordshire County Council.</u></p> <p>(a) A report from County Councillor Bartholomew.</p> <p>DB updated that District Consultation is behind schedule in reporting on the Unitary Council proposal. The District’ report was due out in June but will now be July. The County report on the matter is still on schedule for July.</p> <p>DB also commented that grass cutting programme has been reduced from 3 cuts to 1, which started on 20th June. DB asked that anyone aware of particularly dangerous spots report them via Fix My Street and priority will be given to them.</p> <p>DB updated on Third Reading Bridge and confirmed that traffic modelling specification has now been put into the public domain. DB expressed concern that the equations in this report show economic growth for Reading but do not focus on quality of life in South Oxfordshire. DB advised that Teresa May (MP for Sonning) is supportive of Third Reading Bridge. AR sought clarification that all possible traffic routes were considered. DB advised that this was the case and further informed that mobile phone companies sell anonymised data for surveys and this survey used such data. DB and SC raised the point that a multi-lane bridge will require other road upgrades. VT raised the matter of health consequences of another bridge.</p> <p>(b) Update regarding hitching post. AR reported that the landlord of Unicorn is on holiday and no progress has been made as yet.</p> <p>(c) Update regarding speeding on the Gallowstree Road.</p>

	<p>SC reported that he has drafted a letter (Appendix 1) to Inspector Mike Harley and an arrangement has been made to meet next Thursday with laser gun to research situation. SC also advised that the WPC for the area has some advice to offer and SC also advised that he will be inviting Mr Freeman (member of public who raised the matter previously) to the meeting with on Thursday 14th.</p> <p>FB asked what is being done about speeding on the B481. SC referred to 5 points in his letter (Appendix 1). FB responded that 4 out of those 5 refer to both Gallowstree Road as well as the B481. FB also reported that 30mph signs have been painted over. TC advised it should be reported on Fix My Street. SC advised that he will mention B481 at meeting with police and ask what can be done.</p>
5	<p><u>5. Matters relating to South Oxfordshire District Council.</u></p> <p>(a) Update regarding Local Plan 2032. FB advised that Public Consultation is taking place and that there are still some places available. SC advised that RPPC would receive a £5000 grant toward the submission of a Neighbourhood Plan.</p> <p>VT asked when the CPRE slides will be sent out. KM advised they will be set out asap.</p> <p>FB suggested waiting to see how other villages progress before committing to a course of action.</p> <p>VT suggested a public meeting would be appropriate. FB advised that RPPC should comment on the consultation by 19th August and that an additional meeting should be held as a working party.</p> <p>VM suggested Councillors read the consultation document and submit comments by email.</p> <p>DNS raised the matter of traffic resulting from the proposed bridge and pointed out that it is possible that the new bridge might serve as a link road for some places, such as Woodcote, providing better access to the M4. FB raised point that this encourages another link between M4 and M40. DNS advised that modelling is not local to bridge, but takes on wide area. AR asked who is undertaking the survey, DNS replied that Wokingham Borough are.</p> <p>DNS advised that Reading Borough are seeking to reduce people from outside of Reading using the waste recycling facilities at Oakley Wood. (58:27) DNS further advised that the long-term aim is that all waste facilities have the same capacity. VT asked when this will become the case and DNS advised it would be some time. VT asked how many we have present, DNS responded that there are 7 and 2 will close in due course.</p> <p>DNS noted that Local Plan is on the agenda and FB advised what was discussed previously. SC advised that it is our intention to submit a response by 19th August. VT said she is keen to consult the village. DNS summarised that this process is presently looking at broader picture and details will be considered in due course. DNS advised that there is protection from being in an AONB.</p> <p>SC advised DNS that RPPC has written to the heads of the Districts expressing concern about duplication of 2 reports. DNS shared his view that Brexit will delay the consultation on these reports.</p>
6	<p><u>6. Hedges:</u> Update regarding hedges. AR reported that progress is generally adequate.</p>
7	<p><u>7. Unitary Councils Update:</u> Update on Unitary Councils from. SC advised that heads of District Councils have been written to but as yet no responses have been received.</p>
8	<p><u>8. NDCC:</u> TC advised that this matter needs only be quarterly and the item was deferred to October.</p>

9	<p>9. Planning: Clerk provided update on information on website and update on village email. KM reported that the website will need additional headings added so as to allow for Planning Committee Meetings to be distinct from Full Council meetings. KM advised this will be done as soon as possible. Regarding the village email, KM advised an Excel record of the email addresses has been saved during the change over to the new computer but it appears that it will be necessary to begin the alias from scratch and add each address individually. If no faster way of doing this can be found soon, this is what will be done and it will be done. FB offered to help reformat the Excel document. KM will send Excel document to FB to seek her advice.</p>
10	<p>10. Junior Playground: SC provided update regarding the junior playground and reported that Clive Mills (PVMH) has been handed a letter but that he was going on holiday on that day. CM has undertaken to put the matter before the charity and RPPC will be informed of a response in due course.</p> <p>SC further reported that TR had been leading on the Junior Playground and someone else to take on this role is therefore needed. SC suggested that the prospective junior playground ought to be shelved until RPPC receives a response from PVMH.</p> <p>VT asked what is being done about the low number of Councillors and SC advised that he has put an article in the Peppard News. VM advised that she knows of someone who might be interested in becoming a Councillor in the autumn. VM keep this person informed of the Council's vacancies.</p>
11	<p>11. Payments: Expenditure for July and August 2016 were approved. <i>Proposed, SC. Seconded, TC. In Favour, Unan. Against, 0.</i></p> <p>TC and SC were confirmed as signatories on Unity Trust with FB as reserve.</p> <p>FB suggested that payments should be put on UT as they are ready rather than as per a single batch and a payment date. AR and TC expressed preference this method.</p>
12	<p>12. Matters for future meetings:</p> <p>(a) Five-year certificate for Councillors. SC asked whether a certificate would be a nice idea and perhaps a way of thanking TR.</p> <p>(b) Cost of speed signs (30mph) near Stoke Row Road crossroads. SC advised they are £2000 each. Council's view was that this is an excessive cost. FB added that a flashing sign could be seen as urbanising. VM asked whether a 'Road Narrows' sign would be helpful. SC clarified Thursday 14th 4pm will be the meeting with the Police.</p>
13	<p>13. Correspondence: Council Unanimously thanked TR for his contribution. FB specifically thanked TR for his contribution to the Planning Committee.</p>

There being no further business the meeting finished at 9:16.

Appendix 1:

Rotherfield Peppard Parish Council

c/o 4 The Forty, Cholsey, Oxfordshire OX10 9LH

clerk@rppc.org.uk (Karl Musson, Clerk to Rotherfield Peppard Parish Council)

Thames Valley Police

DRAFT

Date: 5th July 2016

Attn: Inspector Mark Harling

Subject: (a) Traffic speeding on Gallowstree Common Road; section leading to Stoke Row Road junction (from the west).
(b) Traffic speeding on Stoke Row Road again leading to the same junction (North and South directions)

Dear Mr. Harling,

Following many concerns and complaints received by our Parish Council (Rotherfield Peppard), we are writing to you to both pass on Parishioner's concerns, and ask your guidance on the feasibility of installing speed cameras (or speed warning signs) for this junction.

- Several accidents have occurred over the last few years – it is a well known local accident black spot. These accidents are often caused by drivers approaching too quickly (from Gallowstree Common) and going 'straight over' without giving way.
- Located 200 mtrs along Gallowstree Common road from this junction is the Peppard War Memorial Hall. This is used extensively during the day by village residents – by both by elderly users and also youngsters (typically pre-school children with their mothers).

We would be grateful for your advice on:

1. The feasibility of installing speed cameras or speed signs on the approaches to this junction?
2. Additional 'Slow-down' signs?
3. Peppard War Memorial Hall entrance improvement?
4. Community Speedwatch scheme
5. Can we do anything else to improve safety?

I would be very pleased to meet your nominated officer personally to discuss the issue. We could discuss the options above and any other thoughts you may have.

Simon Crouch

Chairman Rotherfield Peppard Parish Council

CC: RPPC

ROTHERFIELD PEPPARD PARISH COUNCIL

**Minutes of The Planning Committee Meeting,
held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard
on Monday 11th July 2016 21:30.**

Present:

Councillors: Fiona Berry (Chair) (FB) Veronica Treacher (VT)
Tony Cotton (TC) Simon Crouch (SC)

Clerk: Karl Musson (KM)

Members of Public: 1

Public Forum: None

- 1. Apologies:** None
- 2. Declaration of Pecuniary Interests:** None
- 3. Minutes:** The Minutes of the Planning Committee Meeting of 13th June 2016 were approved as a true and correct record of the meetings.
- 4. Planning Applications considered:**

Planning Application
<p>P16/S2122/HH Rudgewick Springwood Lane Rotherfield Peppard Oxon RG9 5JJ Single storey rear extension and alterations to fenestration. It was agreed that RPPC should recommend APPROVAL for this application.</p>
<p>P16/S1815/HH Rose Cottage Green Trees Peppard Common RG9 5EN Extension to front of property. Roof lanterns over kitchen and entrance. Erection of garage/workshop with veranda Replacing all exterior with New England cladding. It was agreed that RPPC should recommend REFUSAL for this application as per the following statement: Contrary to policy CSEN1 because it is not in keeping with the character of other houses within Green Trees because it is not consistent with the arts and crafts appearance of the current house and the neighbouring property. We are concerned that the material being used on the house are not consistent with the historic nature of the building. The resulting complex roofing structure is contrary to SODC guidelines. The cladding is New England not arts and crafts and the proposed materials are also not consistent with the current dwelling. There is an issue with the size of the proposed extension to the front (West elevation) as it appears it would extend onto the common drive and beyond the boundary of the plot. One of the proposed roof lanterns will overlook a neighbouring property and another will impact inappropriately on the front of the property. The light which will come from these will impact on the street-scene and onto neighbouring properties - which would not appropriate in a dark area and from those viewpoints. The size and scale of the proposed garage is too large for the plot and purpose, and the scale is such that it appears that a separate dwelling is being established. (The garage floor area is greater than one third of the house).</p>
<p>P16/S1855/HH 97 Shiplake Bottom Peppard Common Two storey side and single storey rear extension.</p>

It was agreed that RPPC should recommend APPROVAL for this application.
P16/S1817/HH Monterey House Colliers Lane Peppard Common RG9 5LT New garage and conversion of existing garage into Family Room.
P16/S1905/HH Pypers Piece Kingwood Common RG9 5NB Erection of a double garage with storage room.
P16/S2101/HH Edwalton House Section of B481 From Bolts Cross to Highmoor Cross Rotherfield Greys RG9 5LG Single storey garage extension & covered storage area. It was agreed that RPPC should recommend APPROVAL for this application.
P16/S2055/FUL Wyfold Vineyard Wyfold Lane Wyfold RG4 9HU Erection of Tractor Shed.

5. Planning Decisions by SODC since last meeting

Reference	Application	RPPC	SODC
P16/S1110/O	Bishopwood Camp, Gallowstree Common RG4 9BT Outline application for erection of two dwellings and garages with new vehicular access.	REFUSAL	REFUSAL
P15/S4255/HH	Hailwood 50 Shiplake Bottom Peppard Common RG9 5HN 2 storey extension	APPROVAL	APPROVAL
P16/S1502/HH	The Orchard Chiltern Road Peppard Common RG9 5LP Erection of a timber (red cedar) clad garden studio	APPROVAL	APPROVAL

6. Update regarding outstanding planning enforcements, to include

Reference	Location / Alleged Breach	Status
SE16/220	Middlestead Green Trees Peppard Common RG9 5EN Without planning permission, creation of access onto road	Investigation
SE15/538	Mulberry House Gravel Hill Peppard Common RG9 5ES Breach of conditions under Class A or Part 4 of the GPDO (retention of site sheds following completion of building operations).	Monitoring

There being no further business the meeting ended at 22:30