

SPORTS PAVILION AND FIELD, ROTHERFIELD PEPPARD

DRAFT Minutes of the Sports Pavilion and Field, Rotherfield Peppard Charity (No, 801262)
Annual meeting held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard
on Monday 8th June 2015 at 7:00 pm

Present:

Councillors: Barry Wood (Chairman) (BW) Valerie Ross (VR)
Fiona Berry (FB) Simon Crouch (SC)

Clerk: Linda Collison (LC)

Members of Public: 2

Key: "The Charity" = The Sports Pavilion and Field, Rotherfield Peppard Charity

1 Minutes of 2014 Annual Parish meeting

It was resolved that the minutes of the meeting of the 2014 Charity Annual meeting held on Saturday 26th April 2014 should be adopted as a true and accurate record.¹

2 Financial Statement: See appendix 1.

3 Report from the Member responsible for the Pavilion: (BW)

"I believe that it was Lord Alfred Weinstock as Chairman of GEC who coined the sentiment "Business is simple. You get your costs down and your sales up."

Nowhere is this more appropriate than when dealing with The Sports Pavilion & Field Charity Trust. Without impacting Tony's presentation of the accounts one can only state that costs exceed receipts by some £1000. This cannot and will not continue if we are responsible Trustees.

Looking at costs we can see that some 70% of our costs are in electricity and our mission for the next year is to slash this by 50% by installing time clocks i.e. giving ourselves the chance to regulate the heating system. Less of a sauna – more of a stable temperate zone.

To improve receipts we shall need to invest – speculate to accumulate. We have already started with our new Noticeboard, aided with a grant from OCC, and have changed the locks on the Pavilion to make it more secure. We have now purchased a Ceiling Projector which will be installed and WIFI in the Pavilion should considerably help us to heighten our offering for potential users. In the next few weeks we shall undertake some essential maintenance helped by an up to date wiring diagram– toilet floor, curtains, loft hatch and a spring clean of particularly the kitchen area.

You might ask where the new users are going to come from. We are working on that and we have offered Peppard School usage of the Pavilion as an additional classroom. Please make every effort to get the message out there that the Pavilion is a real community resource that can be used for a modest rate per hour. It is the peoples' facility.

Last but not least we have our very own Facilities Manager, Councillor Simon Crouch who is trying to effect change with drive and determination. Good Luck, Simon. "

Meeting closed at 7:20pm

¹ The Parish Council chairman resigned in the Full Council meeting that followed the Trustee meeting. SC, who stood in to Chair the Parish Council meeting, signed the minutes of the 2014 trustee meeting.

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Appendix 1 - Charity Accounts for the year 2014-15 as at 31st March 2015

2014-15 Cash Book Summary		
Csh Book at 31/03/2014		
	13,214.57	
Receipts		
Cricket	841.68	
Football (2012-13)	500.00	
Hearns	660.00	
Kinder Musik	180.00	
RPPC	280.00	
Other Hiring	170.00	
Interest	22.09	2,653.77
Payments		
Painting Benches	-41.98	
Notice Board	-598.34	
Flood lights for pavilion	-311.00	-951.32
Cash Book at 9/03/2015		
		14,917.02
Bank Reconciliation as at 31 st March 2015		
Cash Book at 31/03/2015		
		14,917.02
Bank Balance at 31/03/2015		
		14,907.02
Difference		-10.00
R923507 Rent to be banked		

Savings (M&G) :	
23 units - value at 30-9-14	4,290.67

2014-15 Costs paid by RPPC		
	Last Year	This Year
Insurance	389.51	415.17
Water Rates	170.65	150.73
Electricity	2,120.46	1,963.88
Dog Bin Emptying	103.45	62.79
Electrical Work	1,104.25	0.00
Cleaning Pavilion	332.69	17.02
Energy Audit	160.00	0.00
Maintenance	32.85	591.90
TOTAL	4,413.86	3,201.49

Maintenance		
Description	Ref	
Keys cut	15-166	51.00
Electrical inspection	15-170	349.00
Fire Ext Check	15-211	49.40
Inv Books	15-251	47.50
Mouse in pavilion	15-240	90.00
Glass for Windows	15-304	5.00
TOTAL		591.90

Asset Register						Insurance
Ref	Asset and Description	Location	Asset Value Date	Start Year 1/4/2014	End Year 31/03/2015	Values at 1/4/2015
CH01	Pavilion	Sports Field	Mar 2012 surveyor	175,000	175,000	207,618
CH02	Pavilion contents	Pavilion	End 2010/11	3,000	3,000	3,278
CH03	Dog Bins	Sports Field	End 2010/11	235	235	273
CH04	Dog Bins	Sports Field	End 2010/11	235	235	273
CH04	Notice Board	Front Pavilion	Feb-15	0	1,318	1,318
				178,470	179,788	212,761

Signed:.....