

**ROTHERFIELD PEPPARD PARISH COUNCIL**

**Minutes of the Full Meeting of Rotherfield Peppard Parish Council held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard on Monday 10<sup>th</sup> October 2016 at 7:30 pm.**

Present: Councillors Fiona Berry, Vivien Mitchell, Simon Crouch (Chair), Tony Cotton, Tony Rancombe.

County Councillor: David Bartholomew (part of meeting)

Clerk: Karl Musson

Members of the Public: 3

Agenda Item	Item
	<b><u>Open forum:</u></b>
1	<b><u>1. Apologies:</u></b> Councillors Valerie Ross and Veronica Treacher.
2	<b><u>2. Declarations:</u></b> None.
3	<b><u>3. Minutes:</u></b> The Minutes of the Council Meeting held on Monday 12 <sup>th</sup> September 2016 were approved as a true and correct record of the meeting. <b><i>Proposed: Councillor Crouch. Seconded: Councillor Rancombe. In Favour: Unanimous.</i></b>
4	<p><b><u>4. Peppard Relief In Need Charity:</u></b> Council to receive a 10 minute update from PRIN.</p> <p>Councillor Crouch introduced Sue Nickson as Chair of PRIN. Mrs Nickson thanked Council for the opportunity to explain the work of PRIN. She outlined that PRIN is an amalgamation of 3 historic charities. PRIN has five Trustees and a Clerk. Two of the Trustees are nominated by the Parish Council and three are not. The tenure for the Parish Council nominated Trustees is four years and in the case of Valerie Phelps, this term is now at an end, and will soon also come to an end for Ian Fraser.</p> <p>Councillor Cotton clarified that Mrs Nickson is happy for Mrs Phelps to continue. Mrs Nickson also informed meeting that Mr Fraser was not a councillor but that RPPC has previously approved is place as a Trustee.</p> <p>Mrs Nickson outlined that PRIN has some money in a building society account. She also informed that income has come from catering initiatives, collections, the Revels' collection at the church service, Waitrose Community Matters, profits from a book (written by Mrs Nickson).</p> <p>Mrs Nickson clarified that anyone who lives in the civil or ecclesiastical area of Rotherfield Peppard can apply for help from the charity. Anyone can apply for themselves or people can apply on behalf of someone in need. Mrs Nickson clarified that there is not oversubscription.</p> <p>Councillor Rancombe asked for examples of aid provided by the charity. Mrs Nickson cited the purchase of a phone for a resident who lived in poor circumstances, the putting of records onto an MP3 for a resident with MS, funeral expenses, driving lessons for a single mother – who consequently was able to find work.</p> <p>Mrs Nickson estimated that PRIN aided 2 to 3 cases per year and clarified that she visits each case to ensure that the charity is needed. She then calls other Trustees to seek view and quorum is needed.</p> <p>Councillor Cotton commented on how pleasing it is to see that PRIN gives aid not money.</p>

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	<p>It was proposed to continue with Valerie Phelps and Ian Fraser as the Parish Council's representative Trustees. <b>Proposed: Councillor Crouch. Seconded: Councillor Mitchell. In Favour: Unanimous.</b></p> <p>Councillors Crouch and Cotton reported that RPPC will make a grant to PRIN towards the end of the financial year.</p>
5	<p><b>5. Matters Relating to NDCC:</b> To receive updates from Councillors Cotton and Rancombe.</p> <p>Councillor Cotton reported that conservators have had a quarterly meeting and discussed the Cricket Club's proposed removal of a dead tree and trimming of some other trees. The Conservators were please to approve. Councillor Rancombe volunteered to liaise with Cricket Club to oversee cutting. The carpark was discussed and it was clarified that grey scalplings will be used and no extension of the carpark will take place.</p> <p>Councillor Crouch said Council should consider increasing contribution to the Conservators and asked what impact might this have on verges. Councillor Rancombe suggested that Council could increase contribution in light of what a contribution to the parish the commons are.</p> <p>Councillor Berry raised that the recent complaints indicate that a public expectation that the commons are maintained and that it seems appropriate for Council to support in the absence of volunteer help. Councillor Berry further pointed out that whole parish benefits and that it was identified as major benefit to the parish. Councillor Berry also pointed out that maintaining the commons involves more than grass cutting.</p> <p>Councillor Rancombe took the view that maintaining the commons is an on-going undertaking. Councillor Mitchell asked if a sum could be suggested. Councillor Berry suggested that if £2 per house went towards maintenance of the commons would be reasonable. Councillor Crouch pointed out that Rod D'Ayala does a great job and wondered whether more could be done.</p> <p>Councillor Crouch asked whether the Conservators would be prepared to take on looking after top common. Councillor Berry suggested that Council could review budget to see if there are other areas where savings could be made so as to increase the grant to the Conservators. Councillor Rancombe advised that ragwort prevents people taking hay and explained that a certain degree of experimentation is required and the problem with grass cutting will be finding volunteers to help with the collection of cut grass.</p> <p>Councillor Rancombe thanked Councillor Crouch for proposal to increase Council's grant to the Conservators. Councillor Rancombe will report to conservators and respond.</p>
6	<p><b>6. Matters relating to Oxfordshire County Council:</b> To receive a report from County Councillor Bartholomew.</p> <p>Councillor Crouch asked why housing plans for Oxford were rejected by SODC. Councillor Bartholomew reported the decision was based on there being already too many houses and that Oxford wants South Oxfordshire to take third of unmet housing need. Councillor Crouch thanked Councillor Bartholomew for his explanation. Councillor Berry added that there is dispute about capacity in Oxford and in particular brownfield sites.</p> <p>Councillor Crouch asked after Unitary Council matter. Councillor Bartholomew explained that leaders of councils do not agree and said there was broad agreement that a unitary council of some sort would be better but the details are still conflicting.</p>

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	<p>Councillor Rancombe asked about area boarders. Councillor Bartholomew indicated that details are still to be worked out.</p> <p>Councillor Bartholomew said he is trying to get strategic highways issues in relation to planning on the table and reported that developers are capitalising on lack of 5 year land supply. Councillor Bartholomew said he is trying to have strategic overview brought to bear on the matter. Councillor Bartholomew stated that Henley is at breaking point concerning traffic. Nevertheless planning continues on a case by case basis.</p> <p>Councillor Bartholomew spoke on subject of the quarry at Caversham (gravel development) and that gravel lorries will be there at some point. Councillor Bartholomew pointed out that the company is obliged to adhere to a significant number of conditions, clarified that the traffic will go from Caversham to Oxford and Berkshire and that the quarry also has to be backfilled in due course.</p> <p>Councillor Crouch mentioned that verges are now cut and asked who to send thank you note to. Councillor Bartholomew informed that Keith Stenning is the Area Steward. Councillor Crouch asked why this is only done once per year and Councillor Bartholomew replied that once per year is OCC policy.</p> <p>Councillor Crouch asked for details on how to have additional cut. Councillor Bartholomew advised that only insured and approved people can cut the public highway and referred to the OxTog arrangement. Councillor Cottton pointed out risk that if RPPC cuts verges OCC may cease to do so. Councillor Crouch pointed out that RPPC is not impressed with OXTog proposal. Councillor Bartholomew admitted that there might have been mistakes.</p> <p>Councillor Rancombe raised Wyfold Lane flooding. Fix My Street reported dealt with but Councillor Rancombe investigated and found nothing has been done. The Clerk has sent the details to Councillor Bartholomew.</p>
	<p><b>7. Matter relating to South Oxfordshire District Council:</b>          To receive a report from District Councillor Nimmo Smith. No report received. Councillor Cotton reported that NNS enquiry re broadband resulted in a meeting with Councillors Crouch and Cotton and BT 6<sup>th</sup> November to address quality of broadband in Rotherfield Peppard. Councillor Crouch clarified that there have been numerous complaints about the quality of broadband. Councillor Cotton advised that in the December meeting he will report regarding broadband.</p>
8	<p><b>8. Hedges:</b> To receive an update from Councillor Mitchell on TVYOS, in particular with regard to costs.          Deferred to next meeting.</p>
9	<p><b>9. Community Speedwatch:</b> To receive an update from Councillor Crouch regarding speeding within the parish. (Two parishioners have volunteered so far).</p> <p>Councillor Crouch reported that 2 parishioners have volunteered, therefore including himself there are 3 in total. Councillor Crouch advised that 6 would be an ideal number for such a team and that 1 more councillor and 2 more parishioners would be ideal. Councillor Crouch further informed that a degree of training is required and that he will follow this up and report back.</p>

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10	<p><b>10. Broadband:</b> To receive an update from Councillor Cotton (meeting arranged for 16<sup>th</sup> November with Better Broadband For Oxfordshire) in Oxford to discuss future service dates. See Note 7 re BBFO.</p>
11	<p><b>11. Junior Playground:</b> To receive an update on the prospective junior playground.</p> <p>Councillor Crouch summarised that PWMH would like to lead the team which installs the prospective junior playground and suggested that this would be a good idea, and that it would be up to 11 years age group. Councillor Crouch further reported that Mr Mills prefers modular approach and will start with a smaller number of pieces and increase over time. Mr Mills does not want a large working group, but 3 or 4 maximum. At present, Mr Mills is not asking for any money for operational costs and wants to focus on getting equipment in place first and review.</p> <p>Councillor Berry asked for clarification on how Mr Mills will lead and sought clarification on extent of Council involvement. Councillor Cotton identified that RPPC would be required to suspend potential plans for a playground elsewhere. Councillor Berry summarised that if Mr Mills proceeds as reported the playground would be a PWMH project not a Council project, and therefore it will be regarded in the same way as any other project which comes before Council. Councillor Berry also pointed out the importance of not being beholden to PWMH in the event that Council wants to fund something else such as conservators. Councillor Berry also pointed out the need to establish new terms of reference with regard to the prospective playground.</p> <p>Councillor Cotton concurred that the playground should be treated in the same way as the refurbishment of the PWMH. Councillor Crouch will write to Mr Mills to say RPPC supports PWMH in the development of a playground.</p>
12	<p><b>12. Village Cleaner:</b> To receive an update regarding the village cleaner and discuss cleaning arrangements going forward.</p> <p>Councillor Crouch reported that Tony Parisi is unwell and has retired from Sonning Common but has not as yet retired from RPPC. Mark Weston has offered to take on the role but would like more hours. Councillor Cotton raised that treatment of Mr Parisi should be the same as Mr Bowles. Meeting agreed to pay Mr Parisi to the end of October as in keeping with Mr Bowles.</p> <p>Regarding the time allocated, Councillor Berry mentioned distances around the parish.  <b>Councillor Crouch proposed assigning 9 hours per month to village cleaning.</b>  <b>Seconded: Councillor Cotton. In favour: Unanimous.</b></p> <p>Councillor Crouch proposed consulting with Mr Weston to develop a job specification. Clerk to contact Mr Weston and agree what can be done in 9 hours.</p> <p>Councillor Berry raised the point that a considerable amount of the litter is around the Red Lion.</p> <p>Councillor Mitchell sought clarification on whether the 9 hours would apply to Mr Parisi should he return and Councillor Berry sought clarification that the contract with Mr Weston be temporary until the situation with Mr Parisi is finalised.</p>
13	<p><b>13. Expenditure:</b></p>

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	<p>(a) Expenditure for October was approved. <b><i>Proposed Councillor Cotton, Seconded Councillor Crouch. In Favour, Unanimous.</i></b></p> <p>(b) It was agreed that Councillors Crouch and Rancombe will be the online signatories for October 2016.</p>
14	<p><b><u>14. Matters for future meetings:</u></b>  The date of 15<sup>th</sup> November 2016 (2pm) was set for a Finance Committee meeting.</p> <p>Councillor Crouch will be proposing that Council co-opts Jenny Wood to the Council in the November meeting.</p> <p>Councillor Cotton raised that RPPC has historically contributed a wreath for Remembrance Sunday.</p>
15	<p><b><u>15. Correspondence:</u></b>  (a) Institution of the new Rector of Kidmore End, Sonning Common and Rotherfield Peppard.  Councillor Crouch reported on his attendance at the institution of the new Rector to the Parish.</p>

There being no further business the meeting closed at 21:38

Signed.....