

**ROTHERFIELD PEPPARD PARISH COUNCIL: MEETING MINUTES**

Council members attended The Full Meeting of Rotherfield Peppard Parish Council held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard on Monday 9th July 2018 at 7.30pm.

Minutes approved

Signed \_\_\_\_\_

Dated \_\_\_\_\_

Attendees	Cllr Crouch, Cllr Hall, Cllr Freeman, Cllr Wood, Cllr Rowland, Cllr Treacher, Cllr Berger, Cllr Bartholomew, Cllr Nimmo Smith and Clerk																		
	<b>Open forum:</b> NONE.																		
1.	<b>Apologies:</b> NONE.																		
2.	<b>Declarations:</b> NONE.																		
3.	<b>Minutes:</b> The Minutes of the Council Meeting held on 11/6/18 were approved as a true and correct record of the meeting.																		
4.	<b>Matters relating to Oxfordshire County Council: (15mins)</b> County Councillor Bartholomew updated the Councillors on the proposals to share resources such as Office Functions across 2 councils, but remain as 2 Councils. There would be a cost saving and Cllr Bartholomew will update in September 2018. Cllr Bartholomew reminded Councillors about the grant available for Parish Councils. Clerk to check Tree cutting along the no25 bus route has been received.																		
5.	<p><b>Fix my street update:</b> <b>Outstanding:</b></p> <table border="1"> <thead> <tr> <th>Ref no.</th> <th>Location</th> <th>Description</th> <th>Update</th> </tr> </thead> <tbody> <tr> <td>806734 13/9/17</td> <td>Okavango</td> <td>Flooding and Drainage</td> <td>FMS response of CLOSED. <b>Work still outstanding</b></td> </tr> <tr> <td>811951 24/10/17</td> <td>Shiplake Bottom</td> <td>Drains blocked – Potential winter hazard</td> <td>Action to be fixed - 21/11/17 – FMS response of CLOSED. <b>Work still outstanding.</b></td> </tr> <tr> <td>860577 4/6/18</td> <td>Stoke Row Road Junction with B481</td> <td>Sightlines reduced because of fence and overgrown weeds</td> <td>Updated on 4/7/18 that this work was still <b>not fixed.</b></td> </tr> </tbody> </table>			Ref no.	Location	Description	Update	806734 13/9/17	Okavango	Flooding and Drainage	FMS response of CLOSED. <b>Work still outstanding</b>	811951 24/10/17	Shiplake Bottom	Drains blocked – Potential winter hazard	Action to be fixed - 21/11/17 – FMS response of CLOSED. <b>Work still outstanding.</b>	860577 4/6/18	Stoke Row Road Junction with B481	Sightlines reduced because of fence and overgrown weeds	Updated on 4/7/18 that this work was still <b>not fixed.</b>
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6.	<b>Matter relating to South Oxfordshire District Council: (15mins)</b> District Councillor Nimmo Smith spoke about the Councillor grant and hoped this would be available at the end of July. There was a lengthy discussion on the Peppard Fence and the Councillors urged Cllr Nimmo Smith to escalate as the target decision date had been 20/6/18 and there was no progress.																		
7.	<b>Vice Chairs to sign declaration</b> Clerk asked the 2 Vice Chairs to sign the paperwork which was done in the meeting.																		
8.	<b>Update Planning</b> Cllr Rowland updated Councillors about Sons13, which was historically about protecting land at Blounts Court Farm and there will be more discussion in the Autumn. Cllr Treacher will update about Cage at the next meeting.																		
9.	<b>Update – PIC</b> Cllr Crouch updated the Councillors on the Trustee meeting and asked the Clerk to confirm the points proposed and agreed.																		
10.	<b>Update – Finance and Staffing</b> Cllr Berger updated Councillors on the balance of £25k which is in line with the budget. The Audit parts 1&2 were signed off. Proposed Cllr Berger, Seconded Cllr Crouch, in favour unanimous.																		
11.	<b>Update on Community Speedwatch</b> Cllr Freeman updated Councillors PCSO Mark Bell was waiting for dates to be made available to restart Community Speedwatch.																		

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	WPC Taylor has been advised about the Drug Misuse around the Village and in the Pavilion Car park.
12.	<b>Update from Councillors</b> Cllrs updated the meeting on whom they had asked to become new councillors. Cllrs Freeman, Hall, Treacher and Berger will continue to search for potential Councillors.
13.	<b>Village Information:</b> (i) It was proposed and agreed that 331/27 Footpath to be cleared in full by Landmark at the cost of £120+VAT (ii) SODC - proposed a deep clean 31 <sup>st</sup> Aug-4 <sup>th</sup> Sept for Litter picking, Sweeping and removing weeds/moss from the Pavements. (iii) There was discussion about the Village cleaner continuing as above on a quarterly basis, this was deemed to wait until we had seen the result from SODC. Cllr Wood proposed to re-issue the Hedge letter and put it into the Peppard news.
14.	<b>Expenditure:</b> Clerk took Councillors through expenditure. Clerk to set up a file for Pavilion invoices to separate VAT with ease. July expenditure was agreed and signatories were Cllr Crouch and Cllr Berger August expenditure was agreed in principle. The on-line signatories for August were Cllr Crouch and Cllr Wood. There was a donation of £500 received for the Pavilion. Clerk to pay in.
15	<b>Chair Update and Correspondence:</b> Cllr Wood confirmed there had been Cannabis misuse around the Pavilion and that the police had been contacted. Cllr Rowland advised that parishioners were pleased with the contractor for Carlings Orchard but were concerned about piles of dry grass left. Cllr Rowland will speak with the contractor. Clerk advised that Landmark had accidently broken a sign and asked for Councillor help to fill in the gaps.
16.	<b>Matters for future meetings:</b> Discussion about asking for Pavilion donations was left until the Autumn

Meeting finished 9:55pm.

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