

SPORTS PAVILION AND FIELD, ROTHERFIELD PEPPARD

Minutes of the Sports Pavilion and Field, Rotherfield Peppard Charity (No, 801262)
held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard
on Monday 12th January 2015 at 7:30 pm

Present:

Councillors:	Tony Cotton (Chairman)	(TC)	Simon Crouch	(SC)
	Fiona Berry	(FB)	Veronica Treacher	(VT)
	Valerie Ross	(VR)	Barry Wood	(BW)
Clerk:	Linda Collison	(LC)		

Members of Public : 0

Key: "The Charity" = The Sports Pavilion and Field, Rotherfield Peppard Charity

1. Apologies:

Apologies were received prior to meeting from Parish Councillors Cooper, Crouch Flett and Ryan.

2. Member's declaration of Pecuniary Interests:

None.

3. Minutes:

It was resolved unanimously that the Minutes of the Trustee meeting Monday 13th October 2014 be signed as a true record of the meeting.

4. Meeting dates

It was agreed that the 2015 meetings should be 30 minutes long on the following dates:

- Monday March 9th 2015 at 7:30pm
- Monday September 14th 2015 at 7:30pm

5. Finance

• Charity Accounts 2014-15:

- The 2014-15 year to date Charity Accounts shown in Appendix (1) were reviewed and agreed.
- It was noted that the forecasted hiring income for January to March 2015 would be approximately £235.
- It was agreed that the following should be funded by the Charity in 2014-15:
 - The realignment/repair of the flood lights. (To £50)
 - New locks and keys for the pavilion should be funded by the Charity. (To £300)

• Charity Accounts 2015-16:

- It was agreed that if WiFi is to be installed in the pavilion during 2015-16 it should be funded by the Charity (not RPPC).
- CAF Bank Account Bank Signatories:
It was agreed that:
 - All members should become CAF Bank signatories needed to be updated.
 - On-line view access of the Caf Bank account should be set up for the Clerk.
 - The nominated bank account for the Caf bank account should be Unity Trust bank account.

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6. Electricity Supply

It was noted that the two contracts with British Gas for the supply of Electricity to the Pavilion will terminate on 31st March 2015 (2015 (contract 601124379). It was agreed that the Clerk should send notice to British Gas before 1st March 2015 and 28th February 2015, respectively, of the Councils intention to terminate the contracts on the termination dates, and therefore avoid going to the more costly Variable Price Plans. Clerk should arrange alternative electricity supplies before terminating the contracts.

7. Right of Way Easement

TC reported that RPPC held an extraordinary meeting on Monday 15th 2014 to consider a request from Mr Rancombe for a Right of Way Easement across land belonging to the Charity, giving access to a property (Flint Walls) which would otherwise be land-locked. At the meeting it had been agreed that subject to a revised letter from Mr Rancombe's solicitor confirming that Mr Rancombe would be responsible for all RPPC costs in relation to this Easement, the Council would engage David Quayle of Slade Legal to provide legal advice on this matter and to prepare the Deed of Easement for Right of Way to Flint Walls.

LC reported that a revised letter had been received and that David Quayle was now engaged by the Council on this matter.

8. Date next Meeting: Monday March 9th 2015

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Appendix 1

2014-15 year to date Charity Accounts

Charity Accounts as at 30th December 2014

Bank Reconciliation as at 30th September		
Csh Book at 30/03/2014		13,214.57
Receipts to 30th June		
Cricket	841.68	
Football (2012-13)	500.00	
Hearns	495.00	
Kinder Musik	180.00	
RPPC	210.00	
Other Hiring	160.00	
Interest	15.87	2,402.55
Payments		
Painting Benches	-41.98	
Flood lights for pavilion	-311.00	-352.98
Cash Book at 30/12/2014		15,258.55
Bank Balance at 30/12/2014*		15,435.14
Difference		-176.59
Unpresented receipts		
RPPC Rent (Jul-Dec)	140.00	
Unpresented payments		
Flood lights for pavilion	-311.00	
Difference		-171.00

Savings (M&G) :	
23 units - value at 30-9-14	4,290.67

2014-15 Costs paid by RPPC		
	Last Year	This Year
Insurance	389.51	415.17
Water Rates	170.65	73.93
Electricity	2,120.46	1,073.15
Dog Bin Emptying	103.45	62.79
Electrical Work	1,104.25	0.00
Cleaning Pavilion	332.69	17.02
Maintenance	32.85	586.90
	4,253.86	2,228.96

Maintenance		
Description	Ref #	Amount
Keys cut	15-166	51.00
Electrical from inspection	15-170	349.00
Fire Ext Check	15-211	49.40
Inv Books	15-251	47.50
Mouse in pavilion	15-240	90.00
	TOTAL	586.90

* Obtained by phone call to Caf Bank on 30th December 2014.