

## SPORTS PAVILION AND FIELD, ROTHERFIELD PEPPARD

Minutes of the Sports Pavilion and Field, Rotherfield Peppard Charity (No, 801262)  
Trustee meeting held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard  
on Monday 14th September 2015 at 7:30 pm

### Present:

<b>Councillors:</b>	Tony Cotton (Chair)	(TC)	Terry Ryan	(TR)
	Fiona Berry	(FB)	Valerie Ross	(VR)
	Simon Crouch	(SC)	Veronica Treacher	(VT)
	Tony Rancombe	(AR)		

**Clerk:** Linda Collison (LC)

**OCC:** None

**Press:** None

**Members of Public:** None

*Members and public were reminded that the meeting was being recorded and that the recordings would be deleted when the minutes were approved and signed.*

### 1 Apologies:

Apologies were received and accepted from Parish Leeanne Flett.

### 2 Member's declaration of Pecuniary Interests:

None.

### 3 Minutes

It was moved by TC and resolved unanimously that the minutes of the Trustee Meetings held on Monday 9<sup>th</sup> March 2015, Monday 13<sup>th</sup> April 2015, and Monday 8<sup>th</sup> June 2015; and thereafter approve as a true and correct record of the meetings

### 4 Finance

SC proposed, TC seconded and the accounts as at 31<sup>st</sup> August 2015 (Appendix 1) were unanimously accepted. It was noted that the parish Council were covering all maintenance costs such as electricity and cleaning.

CAF signatures to be deferred to next meeting.

### 5 Pavilion & Sports Committee Report

The following were proposed by SC proposed, seconded by TC and unanimously agreed:

- For a property surveyor to assess the building and report items that need repairing in order to meet the needs of the pavilion in the future. In summary, this is to assess the suitability of using the Sports Pavilion for the next 25 years. The roof, for example, is causing concern, and some of the timbers are both splitting and decaying.  
Note: this is a medium to long term project.  
Action: SC to obtain a cost for a surveyor to undertake to the work.
- For the problem of rabbit holes in the pitch to be addressed by ferrets, assuming the cost is met by the Cricket Club.
- For the Trustee Annual meeting in April to be held in the pavilion rather than The Peppard War Memorial Hall.
- To hold a Christmas drinks party and invite members of local residents and club representatives with a view to promoting the pavilion, to increase hiring income. Funding would be by ticket purchase, topped up by RPPC funds if required.  
Action: SC to confirm date of party as soon as possible.

## **SPORTS PAVILION AND FIELD, ROTHERFIELD PEPPARD**

Minutes of the Sports Pavilion and Field, Rotherfield Peppard Charity (No, 801262)  
Trustee meeting held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard  
on Monday 14th September 2015 at 7:30 pm

- For funds (up to £500) to be made available for drive way improvements. This would include
  - Laying a new paved path from the gravelled parking area to front of pavilion (defined as facing cricket pitch)
  - Fill-in the large pot-holes that have appeared recently.
  - New edging board at entrance to car park from Stoke Row road. This would also 'edge' the area immediately surrounding the notice board. It would include infill with a small amount of top-soil and sown with grass
  - Include cost of materials already used (£19) to re-edge man-hole cover.<sup>1</sup>

Note: our Cricket Club has offered to action the work outlined above. The figure listed above is primarily to cover materials and hire of any equipment required.

Scalping for the car park as required if funds allow

- To advertise in the Henley Standard hiring of the Pavilion, spend up to £150. Action LC.

### **6 Funding work to be performed.**

It was agreed that the hiring of the Pavilion, up to £150 should be funded by Charity, but that the parish Council should be asked to fund the drive-way improvements (to £500)

Meeting closed at 7:30pm

---

<sup>1</sup> Previously approved by Trustee and RPPC ref 16-411 (to £500)

## SPORTS PAVILION AND FIELD, ROTHERFIELD PEPPARD

Minutes of the Sports Pavilion and Field, Rotherfield Peppard Charity (No, 801262)  
Trustee meeting held at The Sports Pavilion, Stoke Row Road, Rotherfield Peppard  
on Monday 14th September 2015 at 7:30 pm

### Appendix 1 – Accounts as at 31<sup>st</sup> August 2015

2015-16 Charity Receipts and payments												
Ref	Payee/Payer	Net £	Received	Payments	Cricket	Hearns	RPPC	Other Income	Bank Interest	Other Payments	CashBook	Bank Balance
		<b>-£722.45</b>		<b>-£1,196.93</b>								
April	Inv 16-001 RPPC (Apr-Jun)	£70.00	£70.00				£70.00				£14,987.02	
April	R23508 Hearnes (March)	£55.00	£55.00			£55.00					£15,042.02	
June	na Bank interest	£9.48	£9.48						£9.48		£15,051.50	
July	Keys To RPPC	-£190.50		-£190.50						-£190.50	£14,861.00	
July	Elect To RPPC	-£200.00		-£200.00						-£200.00	£14,661.00	
July	Projector To RPPC (apr mins)	-£643.95		-£643.95						-£643.95	£14,017.05	
July	N Board To RPPC	-£60.00		-£60.00						-£60.00	£13,957.05	
July	Receipt D Rancombe : Easement	£50.00	£50.00					£50.00			£14,007.05	£14,007.05
August	Proj Misc To RPPC	-£42.48		-£42.48						-£42.48	£13,964.57	
August	Loft To RPPC	-£60.00		-£60.00						-£60.00	£13,904.57	
August	?? Hearnes (Apr)	£55.00	£55.00			£55.00					£13,959.57	
August	R23509 Hearnes (May-Jun-Jul)	£165.00	£165.00			£165.00					£14,124.57	
August	Bank transfer RPPC (Jul-Sept) inv 16-002	£70.00	£70.00				£70.00				£14,194.57	
	END AUGUST	<b>-£722.45</b>	£474.48	-£1,196.93	£0.00	£275.00	£140.00	£50.00	£9.48	-£1,196.93	£14,194.57	£14,194.57
<b>Forecast SEPTEMBER</b>												
September	Inv 16-003 Cricket Club	£600.00	£600.00		£600.00						£14,794.57	
September	Sign board To RPPC	-£234.50		-£234.50							£14,560.07	
September	inv 14-4 Cricket Club - Elect 75%**	£240.00	£240.00					£240.00			£14,800.07	
September	tbc Cricket Club - Water	tbc									£14,800.07	
September	?? Hearnes (Sept)	£55.00	£55.00			£55.00					£14,855.07	
	Forecast to END SEPTEMBER	<b>-£61.95</b>	£1,369.48	-£1,431.43	£600.00	£330.00	£140.00	£290.00	£9.48	-£1,431.43	£14,855.07	£14,855.07

\*\* Estimate - but should it be to RPPC ?